

BOARD OF SUPERVISORS

Brown County



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HUMAN SERVICES COMMITTEE

Patrick Evans, Chair
Dan Robinson, Vice Chair
Brad Hopp, Dan Haefs, Pat La Violette

HUMAN SERVICES COMMITTEE

Tuesday, February 26, 2013

6:00 p.m.

**Room 200, Northern Building
305 E. Walnut Street**

**** Please Note Date ****

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.
- III. Approve/Modify Minutes of January 23, 2013.

Comments from the Public

Report from Human Services Chair, Patrick Evans

1. **Review Minutes of:**
 - a. Aging & Disability Resource Center of Brown County Board (January 31, 2013).
 - b. Children with Disabilities Education Board (January 22, 2013).
 - c. Human Services Board (January 10, 2013).
 - d. Veterans' Recognition Subcommittee (January 15, 2013).

Carryovers

2. 2012 to 2013 Carryover Funds – Health & Human Services Division.

Health Department

3. 2013 Budget Adjustment Request (13-10) Category 5: Increase in expenses with offsetting increase in revenue.
4. Request that funds, up to \$4,000 be taken from the existing health department budget for the purpose of contracting for the services of an acoustician to research/develop draft language for a low frequency sound ordinance related to multi-sources, with a plan to come back and request an addition to the health department budget if the budget is spent down at the end of the year (original request for this funding came from the Board of Health at its January 10 meeting). *Held for one month.*
5. Director's Report.

Human Services Department

6. Budget Adjustment Request (13-15) Category 2: Perform changes to the structure of the CTC (Outpatient Clinic area).
7. Executive Director's Report.
8. Financial Report for Community Treatment Center and Community Programs.

9. Statistical Reports.
 - a. Monthly Inpatient Data – Community Treatment Center.
 - b. Monthly Inpatient Data – Bellin Psychiatric Center.
 - c. Child Protection – Child Abuse/Neglect Report.
 - d. Monthly Contract Update.
10. Request for New Non-Continuous Vendor.

Aging and Disability Resource Center:

11. ADRC Budget Status Financial Report for December, 2012.

Syble Hopp – No agenda items.

Other

12. Audit of bills.
13. Such other Matters as Authorized by Law.

Patrick Evans, Chair

Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, January 23, 2013 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin

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| Present: | Vice Chair Robinson, Supervisor Hopp, Supervisor La Violette |
| Excused: | Supervisors Haefs and Evans |
| Also Present: | Supervisor Hoyer, Jeremy Kral, Tim Schmitt, Mary Johnson, Judy Friederichs, other interested parties. |

I. Call Meeting to Order.

The meeting was called to order by Vice Chair Robinson at 6:00 p.m.

II. Approve/Modify Agenda.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette, to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

III. Approve/Modify Minutes of November 28, 2012.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to approve. Vote taken.
MOTION CARRIED UNANIMOUSLY

Comments from the Public

None.

Report from Human Services Chair, Patrick Evans

1. Review Minutes of:

- a. Aging & Disability Resource Center of Brown County Board (December 13, 2012).
- b. Aging & Disability Resource Center of Brown County Personnel and Policy Committee (November 30, 2012).
- c. Children With Disabilities Education Board (October 23 and December 11, 2012).
- d. Human Services Board (December 13, 2012).
- e. Veterans' Recognition Subcommittee (November 20, and December 18, 2012).

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to suspend the rules and take Items 1a–e together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file Items 1a-e. Vote taken. MOTION CARRIED UNANIMOUSLY

Aging and Disability Resource Center:

2. Resolution re: Change in Table of Organization – Aging and Disability Resource Center, Outreach & Benefit Program Specialist.

The Assistant Director of the ADRC, Chris Giesen, along with the Benefit Specialist Team Lead, Tina Brunner, attended the meeting to answer any questions the Committee had concerning this resolution.

Vice Chair Robinson referenced the fourth "whereas" of the resolution and indicated that it says that the ADRC participated in a Nursing Home Relocation program which generated additional Medicaid revenue to support the cost of this position and he asked if this is the only revenue dedicated to this. Giesen responded that this is not the only revenue dedicated to this. She continued that this was an additional source of revenue identified after the budget process at the end of 2012. A major portion of the ADRC role is to help people remain in the community or return to the community and the additional funds would be grant dollars and other Medicaid funds. It was also noted that no funds were coming from the general fund for this.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to approve.

Vote taken. MOTION CARRIED UNANIMOUSLY

Health Department

3. **Recommendation to Amend Chapter 38 Public Nuisance Ordinance, (4)(2)(a)(ii) Odor Violations to change the number of verifiable complaints that would initiate a citation from (the current) three (3) to two (2) verifiable complaints. *Held from November meeting.***

Robinson stated that he was hesitant to have this held for three months because Supervisor Evans has been working so deeply on this. Supervisor Hopp indicated that he had spoken with Evans regarding this and Evans is agreeable to bring this back in three months.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to hold until the April meeting for report. Vote taken. MOTION CARRIED UNANIMOUSLY

4. **Request that funds, up to \$4,000 be taken from the existing health department budget for the purpose of contracting for the services of an acoustician to research/develop draft language for a low frequency sound ordinance related to multi-sources, with a plan to come back and request an addition to the health department budget if the budget is spent down at the end of the year (original request for this funding came from the Board of Health at its January 10 meeting).**

Robinson indicated that he had heard Supervisor La Violette's concerns that no action be taken on this tonight due to the absence of Supervisors Evans and Haefs. La Violette stated she would like to have this held until the February meeting. Robinson wished to make those in attendance aware that this may be on the agenda again in February. Hopp stated that he wanted to approve this instead of holding it to move forward to get the study done. He will vote in favor of this tonight and wondered where his fellow supervisors stood on this.

La Violette stated she would vote to hold for a month. She has listened to both sides of this issue from people she greatly respects but still does not know that she has enough information and she felt that rushing this would be unreasonable. She knows that Chair Evans has some very strong opinions on this issue and has met with a number of people regarding this and she would like to have his leadership on this before a final decision is made. She realizes that this request is only for \$4,000 for a study, but she feels that sometimes these small steps that seem innocuous and really seem reasonable are taken without looking at where it could lead in terms of bidding for more resources and need for more personnel.

Robinson stated he tended to agree with La Violette and before he can make a decision on this he feels that he needs more information and he also agreed that it would be beneficial for Supervisors Evans and Haefs to be involved in the conversation as he felt it was an important one. Having said that, Robinson continued that most of what he has read that was advocating limiting low frequency noise and infrasound had some phrase about how more study was needed on the issue. This leads him to his second point and that is if the need for more study seems to be such a recurring refrain, are we at a point where we need to

determine what the guidelines should be? Thirdly, Robinson stated the draft language for low frequency sound was related to multi sources and he is of the assumption that this means more than just wind turbines. It was pointed out to him that that could also be interpreted in another way and could include a location that was getting low frequency sound from multiple sources in one place. Another point that Robinson wished to have addressed is that he reads this as a request for money to draft language for an ordinance and he felt that that was different than authorizing funds for a study. He would like to have this clarified.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to open the floor to allow interested parties to speak. Vote taken. MOTION CARRIED UNANIMOUSLY

-Dr. Jay Tibbetts, 328 David Drive, Green Bay, Wisconsin addressed the Committee. Dr. Tibbetts first addressed Robinson's question regarding multiple sources. Dr. Tibbetts stated that what is referred to as multi source includes many sources for infrasound and low frequency sound other than wind turbines. These include cooling towers and their fans, airports, construction sites and grain dryers. Dr. Tibbetts continued that some of these sources other than wind turbines could be of a seasonal nature and could be exempt. Dr. Tibbetts further stated that he agreed that there would be certain exceptions written into the ordinance. Dr. Tibbetts stated that what is trying to be dealt with as far as the ordinance is that at this time there is no low frequency or infrasound ordinance and they want to amend their noise ordinance to include this. Dr. Tibbetts acknowledged that there are very few things that can be regulated, but if there are industries known to produce infrasound, they could be required to do an impact study to show what they will do, especially if they are in a residential area. The other thing is things like formulas contained in safe siting guidelines could be used to figure out what would be allowed at a distance. Dr. Tibbetts stated that this whole thing is to protect the public from a health issue standpoint.

Hopp stated that one of the things that would be taken into account would be the development of, in essence, a measuring stick that gives a number to a certain level so that somebody could check to see if that particular frequency fell within the range. Dr. Tibbetts stated this is a highly technical and highly specialized issue which he felt was probably beyond what Corporation Counsel could do. Robinson added that he had spoken with Corporation Counsel Juliana Ruenzel and she was very supportive of the idea of having someone else write this.

-William Acker, 3217 Nicolet Drive, Green Bay, Wisconsin stated that he is President of Acker & Associates and has been donating his time on this issue for six years and he has done extensive research. He provided a copy of his agenda for the meeting, a copy of which is attached and outlines his position on this matter.

Acker invited any interested Committee members to meet with him and spend time going through his documentation if desired. He also distributed documentation from the Wisconsin Towns Association regarding a moratorium to stop the permitting and installation of industrial wind turbines until further studies are done and solutions found, a copy of which is attached. It was noted that the Wisconsin Towns Association does not represent cities and Acker noted that cities may not have an issue because generally large industrial wind turbines are not located within city limits but rather in towns and villages. Finally, Acker wanted to point out this goes beyond wind turbines and he noted that there are two different families irritated by two different sets of cooling towers in the area and as he mentioned earlier there is proof in one case that the levels exceed the levels of the noise codes of two countries. There is plenty of information to suggest that we are doing the right thing and are on track and he felt this was important to do. He urged the Committee to keep in mind that the State codes for industrial wind turbines are for units over 100 megawatts. The installation at Shirley Wind is only a 20 megawatt installation and Acker felt that we need protection for the cities and towns, not just large industrial that comes under the Wisconsin Public Service jurisdiction but we need it for the smaller units as well.

Acker also wished to point out that in the Town of Shirley, the small wind turbine installation has affected the health of 50 individuals who sent affidavits to the County Health Department and to the State asking for something to be done. This is why this is such an important issue and why he works on this free of charge to the City and County to try to come up with a solution. He is asking the Committee to believe in him and what he is doing.

Supervisor Hopp asked if there were wind turbines that do not cause low frequency noise and Acker responded that there are and they are used primarily in European countries where there are laws that state low frequency noise is not allowed. Acker is entertaining the City and County to set up a code that says you cannot produce certain levels of noise at the residential property line. Enough is known about the wind turbines and cooling towers to write such a code to prevent those levels from occurring at the property line. In regard to the large industrial wind turbines, Acker stated that there is not a solution to their propagation of low frequency and infrasound, but the only solution would be to write noise codes so that they are far enough away from the residences so they do not produce problems. Acker stated that after a code would be written, there is always the possibility to go in and modify the code as more is learned on this subject. Acker is highly convinced that if they write something now, 90 – 98% of the cases that are currently occurring in Brown County could possibly be prevented. The remaining cases would be worked on as more is learned.

Robinson stated that when he spoke with staff at Senator Lasee's office he addressed the idea of the state regulating or having some involvement in the process of wind installation smaller than 100 megawatts.

-Sandra Johnson, 1893 Wayside Road, Greenleaf, stated that she is a retired science teacher and has been working on this issue for about three years. She stated that within several hours of hearing of the plan to put up 100 turbines in the Shirley wind project in southern Brown County she went to her computer and she realized this would be a problem. Three years ago there was not the peer reviewed information there is now. She acknowledged that there is a lot to learn, but there are a lot of red flags. She attended a hearing in Madison and realized what a problem this is.

Johnson continued that she has been learning of families in Shirley who are getting sick in their homes. Four to five months after Shirley Wind started she got a call from someone who knew they were active in the citizen group. He asked them to come to his home. Johnson and her husband sat in the living room of the home which had been vacated by the owner and within five minutes she had left side ear pain. After five minutes she asked her husband what he was feeling and he stated that it felt like someone had open palms on the back of his head and he was feeling woozy, as if on a strong pain medication. They then went into the backyard of the home and saw the turbines. By the time they left 45 minutes later, Johnson felt as if she was going to vomit. Her husband wanted to go back to the house several days later to see if this happened again. They brought another couple with them. One got strong tinnitus and the other felt sick as well.

Johnson stated that some people can be within the area and have no symptoms, but others cannot. The most susceptible groups are small children and older women.

Johnson stated that they had attended two of the technical hearings on this matter, the most recent on January 17 and they listened to two acousticians who were out at Shirley Wind and she made a copy of the testimony of the January 17th hearing, a copy of which is attached. She pointed out several key points on page two of this handout. She also provided the Committee with a copy of a letter written by Sarah Capelle that outlines what her family has been through due to the wind turbines.

La Violette stated that she is becoming aware that this has to happen on the State level. She is sympathetic to the stories she has heard tonight as well as in the past but she felt that this should be handled on the State level.

-Steve Deslauriers, 2888 Wayside Road, Greenleaf, Wisconsin addressed La Violette's comments about this being regulated at the State level and stated that he definitely agreed; however, the problem they are having is that the power to regulate the wind turbines has been pooled largely from municipalities, towns and counties and given to the State. The State includes most area that will never be affected. The representation is largely from areas that will never be affected by turbines which results in a very difficult political situation. The industry is very intelligent and smart in getting the control at the State level because they know that even with a largely republican legislature over the last two years nothing could get done because nobody could agree on even the simplest of wind siting rules or how they should be modified to protect people. Deslauriers continued that giving control to the State would be misguided in as much as he did not feel it would ever get done. The situation in Brown County being on the Niagara escarpment makes Brown County the target for wind development and although this is a multi-point ordinance, it is important that we let Brown County's voice be known as what is deemed as acceptable for low frequency noise. He continued that Glenmore has the largest turbines on land in the United States and the largest in Wisconsin. This is a huge impact. The people working on this and in attendance at this meeting see this as such a wrong that needs to be right that they are dedicating their lives to doing that. People are being hurt and he understands the concern of the Committee to postpone for another month but he stated that frankly this is the refrain that many of his neighbors have been being told for the two years they have been out of their homes. He continued that the framework to move forward with a low frequency noise ordinance does not mean that specifics have to be nailed down, but an acoustician who is familiar with low frequency noise and the impact can at least lay out the framework for Brown County and the gaps can be filled in as studies are completed. He asked the Committee to reconsider putting this off for another month and encouraged them to move forward tonight.

-Alyssa Ashley, 309 Prospect Avenue, Denmark, Wisconsin stated that she is a member of one of the families that has left their home in Glenmore in 2011 because of the wind turbines. Ashley stated that she is 17 years old and stated that although she does not have the credentials of some of the others that spoke, she is well aware of the problems of low frequency noise because she has lived among the turbines. She has never had health problems, ear problems, headaches or sleeping problems until February or March of 2011. Several other family members had similar problems. She had heard stories about how the turbines could cause health problems but they thought they were far enough away to not be affected as they are approximately one mile from the turbines. Ashley continued that they built their house in 2002 and moved out in 2011. She continued that the fact that she can tell when the turbines are going by the pressure in her ears proves that there is something going on. She continued that after they left their home in Glenmore they spent 100 days in a camper and then moved into a house half the size of the house they had built in Glenmore.

Ashley urged the Committee to reconsider passing this resolution instead of waiting for another month. They have been told month after month that they need to wait longer for more studies and she feels very uprooted from her house and it is hard living away from home. She is exhausted with the pushing it off and waiting to see what will happen and this has disrupted a number of families' lives.

-Barbara Vanden Boogart, Holly-Mor Road, Greenleaf, Wisconsin said she lives near Glenmore and has been advocating for the protection of people exposed to the numerous things that wind turbines create. Her life has been overtaken with this issue over the last several years. She feels blessed to live in Brown County because she has a sense that the authorities and government bodies in this County have been so responsive to this issue. Brown County's Board of Health has been so courageous to disregard politics and popularity in the past and has set an example for the State and County.

Vanden Boogart continued that she is a human who sees something wrong and she knows that if one person does not do something, the other person or County will not necessarily do it either. She stated that the Committee has been courageous in the past and she encouraged them to do that again by passing this tonight to send a clear message to the state. She concluded by thanking the Committee for their time.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to return to regular order of business. Vote taken. MOTION CARRIED UNANIMOUSLY

Robinson stated that the need for some sort of relief for people who have been displaced has been raised and he stated that he is genuinely concerned about the health effects of this and the families affected have his heartfelt sympathy. It is his understanding, however, that whatever the vote is on this tonight would not affect the present homeowners in their present situation. He indicated that he appreciated everyone who spoke tonight but he would still support a vote to hold this for one month.

Hopp thanked the public for attending the meeting and felt that they have been pushed along way too many times and he is familiar with the situation and apologized that they have been failed. Hopp continued that there were red flags with the turbines from the beginning and he apologized that these red flags were ignored. Hopp continued that he has studied and researched this issue and he agreed that there are two sides to every story but one side of this story is driven by money. The only reason we have wind industry is because it is so well subsidized by the federal government. This does not make money or create jobs and if was not for subsidies it would go broke. Hopp did not believe that the State would do anything on this issue and the lobbyists are so powerful in the wind industry that they do not have to buy off the local politicians because there are plenty of other ones that are not affected by it that they can buy off and those are the votes that matter. Hopp continued that this is not a State issue and if the County is going to take action it needs to be done at this time. If this is delayed another month, it would come back in February and will not come before the County Board until March. He encouraged his fellow supervisors to at least get this on the next County Board agenda. His suggestion was to move forward to get it to the County Board level for discussion with all 26 members. He felt that each month this is pushed down the road we subject or possibly subject new families to a problem and he noted that a new wind turbine can be built by a different energy company. Perhaps the ordinance will not provide relief to the individuals already affected, but at least by getting this started and getting going, we would be protecting this from happening to more people. He felt this was the responsibility of the Committee.

La Violette stated that there seems to be some urgency and she asked if there was knowledge of other wind turbines that will be sited within the next year. Robinson shared information he had received from Dr. Tibbetts in this regard and he also spoke with Senator Lasee's office and there are 150+ windmills in the southern part of the County that are on the plans for multiple companies, six of which have been approved by the FAA for flight patterns which is a necessary step in preparing for putting in an application for approval. There are none that have been formally applied for at the local level and there has been no notice which is required to be sent to the PSC.

La Violette asked that her view be respected and she will still ask that this matter be postponed until the rest of the Committee is present next month. She knows this can be frustrating but she needs more research personally and needs answers to a few more questions.

Robinson questioned if this would need to go before the full Board since this is actually a movement of funds within the existing Health Department budget. Hopp indicated the action will be included in the report which is sent to the full Board. Health Department Director Judy Friederichs stated that this is being handled in this manner at the suggestion of the County Executive. Hopp stated that basically this is giving the Health Department permission to spend the \$4,000 because if at the end of the year they run short, funds would be taken from the general fund to cover their shortage. Robinson indicated that if the scenario Hopp described would happen, any funds coming out of the general fund would need approval by the full Board. La Violette stated that her concern would be that in the past most County Executives and Board members have been reluctant to cover over expenditures from the general fund and she does not know if the full Board would be willing to approve that so she did not feel that it could be guaranteed that if the Health Department spends the \$4,000 on this project that they will not have to take the money from somewhere else within the Health Department budget. Hopp expected that if this matter got pulled

by the full Board that if there was an issue with covering the Health Departments expenses, he would not have a problem with making a motion to take the funds from the general fund because he felt this is a worthwhile request. Friederichs stated that when the County Executive and herself discussed this, the concept of bringing it forward in this manner was the idea of being open about it so that later on the Health Department would not be coming back with any surprises.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to approve.

Vote taken. MOTION FAILED

Ayes: Hopp

Nays: Robinson, La Violette

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to hold for one month. Vote taken. MOTION CARRIED

Ayes: Robinson, La Violette

Nays: Hopp

5. Director's Report.

Health Department Director Judy Friederichs reported that their agency has started a strategic planning process this year with staff. The process to date included surveying the staff and meeting with them, doing an analysis and review of the mission statement. They will be meeting with the Board of Health to get their involvement in the strategic planning. They will also be involving stakeholders by survey. This has been an exciting process to date and Friederichs stated that the staff has had a lot of enthusiasm which was somewhat unexpected but very nice to see. It is estimated that the entire process should take approximately nine months.

Friederichs continued her report by talking about the community health improvement process. She stated that it is a requirement for public health to do an assessment of the community to determine priorities and take appropriate action. By statute this is a five year requirement for public health and a three year requirement for not for profit healthcare networks under the Affordable Healthcare Act. The process of assessment started in 2010 and it was facilitated by the De Pere Health Department and Brown County Health Department and they had a steering committee that included the healthcare networks. It took approximately six months to go over all the collected data sets and react to the different data sets and data was compiled as they went along and they voted on the final three priorities. Friederichs provided the Community Health Assessment Report, a copy of which is attached. The three priorities were adequate, appropriate and safe food nutrition, oral health and alcohol and other drug use. They are now in the planning phase where they have action groups for each of these priorities that are working on their community health improvement plan focusing on these priorities. She will continue to keep the Committee updated on these efforts as well as the final executive summary.

Friederichs reported on two other areas, those being communicable disease and influenza. She stated that influenza started early and has been very active and intense. She continued that they do not get individual case reports but as far as measuring what is going on is there are certain providers across the state assigned to test individuals that present with flu-like symptoms. These providers do testing and send it into the State and the State then puts together a report and reports it out by region. This year flu activity began in the beginning of December and has been increasing steadily since. One area that they do report by case are individuals who are hospitalized and she noted that this year there have been 87 individuals hospitalized due to influenza, compared to about 44 last year. Friederichs stated that the peak should continue for a few more weeks before beginning to decline.

Friederichs concluded her report by informing the Committee that one thing that is being initiated in their Department right now is an electronic inspection recording system. This system is a statewide system and the State purchased an office shelf program and the staff has just had training on the use of it. Staff will

be using this program out in the field to record the inspections and it will also help pull the data together and submit it to the State. Friederichs stated that this will alleviate having to do some of these manually and she also sees this as an opportunity for evaluation for the types of critical violations and other violations. She noted that there are about 1500 licenses for about 1000 establishments.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

Veterans Services/Human Services:

6. **Budget Adjustment (13-02): Increase in expenses with offsetting increase in revenue.**

This budget adjustment is for an allocation of a \$4,250.00 grant/scholarship from Justice for Vets and a transfer of \$1,000 from Drug Court settlement award funds to help defray travel costs associated with the Veterans Treatment Court Planning Initiative training for ten NEWVTC members to attend in May, 2013.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Human Services Department

7. **Request for Approval of RFP for Pharmacy Services for the Brown County Community Treatment Center, Project #1422.**

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

8. **Executive Director's Report.**

Director of Community Programs Jeremy Kral presented the Director's Report in place of Executive Director Brian Shoup who was at a meeting in Madison. Kral provided a written report to the Committee, a copy of which is attached.

Kral spoke to the Committee with regard to the possible CTC restructuring and stated that they have seen over a number of years a broad emphasis on keeping people with behavioral needs in the community as much as possible. This may affect Brown County in that they are considering changing the structure of the CTC from having two wings and a bed capacity of 36 to virtually half that size and creating a CBRF with the space that is saved to serve people in a less intense setting. They are in the analytical phase of this and Kral stated that on January 25, 2013 several members of the Human Services Department as well as staff from the Corporation Counsel office will be going to Madison to meet with representatives of the Department of Health Services to talk about the different structure and planning elements that the County should be looking at as well as what a future program should look like if this change is made. Some physical modifications at the CTC would be necessary and they have spoken with Planning on these issues. Human Services will continue to keep the Committee advised of developments with regard to this subject.

The second item Kral wished to highlight is the child protection unit recognition. The significant increase in the child neglect and referral cases has been discussed in the past. The performance of the child protection workers is tracked along with other counties by the State and they are accountable for a lot of measurement including the timeliness which they make initial contact with the children, the timeliness of completing written documentation of assessments and the number and frequency of visits to children in foster care. Kral stated that Brown County's numbers in terms of performance are always among the top of the larger counties in Wisconsin. He was proud of the work that Human Services puts into child protection and stated that they were recognized recently by a visit and a cake from the County Executive.

Kral also noted that the 2013 budget included three additional positions for that unit and those positions are currently in the process of being trained and filled and brought up to capacity. The final item Kral reported on was the response to the need for prescriber time. The department is nearing the end of their information gathering and planning phase as to how to address this. Once gathering this information is complete, the department expects to advance initiatives to expand capacity and better address this need. The current wait time is about three months, but Kral noted that those that are in need of emergency services are seen within a week.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

9. Financial Report for Community Treatment Center and Community Programs.

Finance Manager Tim Schmitt reported that from a financial perspective 2012 is looking good. Community Programs is looking at a surplus of \$2.5 to \$3 million dollars while the CTC is looking at a deficit of \$600,000 - \$700,000. He noted that most of the deficit on the Community Treatment side is due to depreciation which is a non-levy item. Robinson asked if it was Schmitt's opinion that in moving forward to 2013 the deficit for depreciation is built into the system and Schmitt responded that it is built into the system. Schmitt stated that depreciation is built into the budget so that it is not part of the levy requirement.

Motion made by Supervisor La Violette, seconded by Supervisor Robinson to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY

10. Statistical Reports.

- a. **Monthly Inpatient Data – Community Treatment Center.**
- b. **Monthly Inpatient Data – Bellin Psychiatric Center.**
- c. **Child Protection – Child Abuse/Neglect Report.**
- d. **Monthly Contract Update.**

Robinson referenced the December statistics for the CTC and asked if it would be too much trouble to get a multi-year report of the same statistics. Nursing Home Administrator Mary Johnson stated she would provide this.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to suspend the rules and take Items 10 a-d together. Vote taken. MOTION CARRIED UNANIMOUSLY

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to receive and place on file Items 10 a-d. Vote taken. MOTION CARRIED UNANIMOUSLY

11. Approval for New Non-Continuous Vendor.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to approve. Vote taken. MOTION CARRIED UNANIMOUSLY

Syble Hopp – No agenda items.

Other

12. Audit of bills.

Motion made by Supervisor Hopp, seconded by Supervisor La Violette to pay the bills. Vote taken. MOTION CARRIED UNANIMOUSLY

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13. **Such other Matters as Authorized by Law.**

Robinson stated that he has a conflict with the next regularly scheduled meeting on February 27 and indicated that he would be available on February 26. Both Hopp and La Violette indicated they were agreeable to moving the meeting date. It was decided among those Committee members present to hold the next meeting on February 26 if this is acceptable with Chair Evans and Supervisor Haefs.

Motion made by Supervisor La Violette, seconded by Supervisor Hopp to adjourn at 8:02 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Therese Giannunzio
Recording Secretary

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**PROCEEDINGS OF THE AGING & DISABILITY RESOURCE CENTER OF BROWN
COUNTY BOARD MEETING**

January 31, 2013

PRESENT: Beth Relich, Joan Swigert, Pat Hickey, Keith Pamperin, Melanie Maczka, Marvin Rucker, Larry Epstein, Donajane Brasch, Barbara Robinson

EXCUSED: Lisa Van Donsel, Steve Daniels, Bill Clancy, Tom Diedrick

ALSO PRESENT: Devon Christianson, Christel Giesen, Arlene Westphal, Debra Bowers, Laurie Ropson, John Holzer, Tina Whetung, Diana Brown, Steve McCarthy

PLEDGE OF ALLEGIANCE.

INTRODUCTIONS: Introductions were made with those present including new ADRC board members, Larry Epstein and Melanie Maczka. The new President of N.E.W. Curative, Steve McCarthy was also introduced.

Mr. Epstein has been highly involved with the ADRC Prevention Programs Living Well Self-Management as a Master Trainer and Fidelity Coach. In 2005, Mr. Epstein retired from the Point Beach Nuclear Plant where he worked in Operations, Radiation Protection, Emergency Planning and the Training Department. Since that time he has also done consultant work for 3 nuclear plants in the upper Midwest.

Ms. Maczka has been a religious educator for more than 50 years: a teacher, director of religious formation, pastoral associate at St. Willebrord Parish for 33 years. She has been involved with the Hispanic Community for the past 23 years and is currently the Volunteer Director of Casa ALBA Melanie, a Hispanic Community Resource Center which began operating in February of 2012. Vice Chairperson Pamperin called the meeting to order at 8:35 a.m.

ADOPTION OF AGENDA: A motion was made by Ms. Relich and seconded by Ms. Brasch to adopt the January 31, 2013 agenda. **MOTION CARRIED.**

APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF DECEMBER 13, 2012:

Ms. Robinson moved and Ms. Hickey seconded to approve the minutes of the regular meeting of December 13, 2012. **MOTION CARRIED.**

COMMENTS FROM THE PUBLIC: None.

FINANCE REPORT:

A. REVIEW AND APPROVAL OF FINANCE REPORT – PRELIMINARY YEAR END: Ms. Bowers reviewed the Narrative Revenue Summary noting that the preliminary financials indicate \$381,880 in surplus revenues will be added to net assets. The additional revenue was captured through new options in Medical Assistance Claiming and from the cost savings realized through our new food vendor. These will be one time additions that may not continue in 2013.

Ms. Relich moved and Ms. Swigert seconded to approve the Preliminary Year End Finance Report. **MOTION CARRIED.**

B. REVIEW AND APPROVAL OF RESTRICTED DONATIONS – DECEMBER 2012: The board members reviewed the restricted donation received in December, 2012: A \$10,000 anonymous donation for rural outreach, \$50 from Sandra DeRuyter in memory of Frank & Elsie Titus for agency use, \$550 from the WPS Foundation Dollars for Doers Program for nutrition, \$1,000 from Mark & Mary Peterson for wellness studio and programs, \$900 from the Green Bay Service Club for wellness studio and programs, \$50 from Vic & Mary Jo VanGemert for the loan closet, \$650 from ASERACARE Hospice to be used for Foundation activities, and \$350 from Jerry Farvey for homebound meals.

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Ms. Hickey moved and Ms. Relich seconded to approve the \$13,550 of Restricted Donations received in December 2012. **MOTION CARRIED.**

C. PRELIMINARY NET ASSET REPORT YEAR END: Ms. Bowers noted that we would be reviewing the Designated Net Asset Report at the February meeting.

REVIEW OF BOARD OFFICERS AND COMMITTEES: Ms. Christianson reviewed the ADRC Board Officers and Committees. She asked that board members consider each committee's structure, its function and which committee(s) they would like to serve on.

A. REQUEST VOLUNTEERS FOR NOMINATING COMMITTEE: Ms. Christianson explained the function of the Nominating Committee and requested volunteers to serve on that committee. She clarified that the Nominating Committee would be meeting at least once prior to the February full board meeting, when election of board officers will take place, to prepare and submit a slate of choice(s) for each office. Ms. Hickey and Ms. Swigert volunteered to serve on the Nominating Committee.

B. VOLUNTEER APPLICATIONS/CONFIDENTIALITY STATEMENT: Ms. Christianson explained that everyone serving on the Board of Directors is considered a volunteer. She reviewed the confidentiality policy for volunteer board members particularly during closed meetings regarding consumer and personnel/policy shared information. The importance of confidentiality was highlighted. Ms. Christianson also requested all board members complete the volunteer registration and confidentiality statement, included in their packet, to assure that the ADRC has an official volunteer application on file.

POLICY REVIEW: MONETARY RECEIPTS, DISBURSEMENTS, AND DEPOSITS:

A. VARIANCE REQUEST: Ms. Christianson explained that the ADRC Board approves our policies and variances to all Policies. The Brown County's Monetary Receipts, Disbursements and Deposits policy was included in the board packet and the variance was distributed for consideration. Dan Process, Internal Auditor for Brown County, met with Ms. Christianson, Ms. Bowers, Ms. Giesen and Ms. Ropson to review our policy and practices as they relate to the Brown County Policy. Mr. Process wrote variances for the ADRC. The variance addresses the handling of nutrition site donations, vending machine sales, coffee donations, and funds received in lieu of community service. Ms. Christianson noted that training will take place on these policies and procedures and requested board approval of the variance request.

Ms. Hickey moved and Ms. Brasch seconded to approve the variance request as written by Dan Process, Internal Auditor. **MOTION CARRIED.**

STAFF REPORT – JOHN HOLZER: Mr. Holzer introduced himself as the ADRC's Facilities/Placement Coordinator for the past 9 years. His roles of responsibility include managing and supervising facility maintenance, custodial, room preparation and customer service hospitality, coordinating recruitment/placement of work experience programs' candidates at the ADRC and Homebound Meals, and to coordinate placement of court ordered community service for the county's Department of Corrections & Circuit Courts.

A. MAINTENANCE PROJECTS: Mr. Holzer recapped the maintenance project progress made in 2012. His presentation covered energy efficiency projects: replacement of switches, timers, settings, bulbs, tinting of atrium windows, addition of motion sensor switches to meeting rooms installation of solar electric generation leading to a savings of \$2,398 in 2012 and the installation of HVAC Digital Controls reducing operating costs on gas and electric on a daily basis. Facility projects addressed included the removal of the board room storage room and doorway, distributing of excess property to other county departments, adding work surfaces and outlets in the support area and at 331 S. Adams, replacing failing carpeting still under warranty,

exterior and interior painting, and the replacement of a compressor for our roof-top air conditioner unit.

Mr. Holzer concluded that over the next 5 years the ADRC will focus on security and energy savings at both ADRC sites. Plans will include changing out old water heaters, upgrading air conditioning units, developing a Wellness Studio, sidewalk work, remodeling the ADRC Dining Site, and creating a more welcoming atmosphere for consumers.

B. MAINTENANCE WORKER INCENTIVE FUND-GUIDELINES AND ANNUAL REPORT:

ADRC Maintenance Worker Incentive Fund was established with additional revenue collected in lieu of Community Service hours worked, to recognize performance/attendance and provide urgent transportation assistance to maintenance workers. This fund is available to Community Corrections Employment Program workers, Senior Community Service Employment Program workers, Wisconsin Senior Employment Program Department of Vocational Rehabilitation workers, and Community Service workers. Merit performance and transportation assistance is given in the form of public transit bus passes, gas cards, and gift cards, at the discretion of the Facilities/Placement Coordinator following the criteria set forth under the Incentive Fund Guidelines.

- C. LOAN CLOSET REPORT:** Mr. Holzer gave a brief background of the ADRC Medical Equipment Loan Closet which was started by the ADRC staff nurse, Carol Macheck, in 2002. She engaged the help of the Green Bay Westside Lions Club in July of 2003 and today the loan closet has grown to include a total of 2739 numbered pieces of medical equipment as well as about 200 un-numbered items such as hand-held showers, cane tips, walker skis, tennis balls, and cushions, with a total of 2268 number of lent items in 2012. In 2012 the ADRC spent \$3591 for items such as wheelchair batteries, repair parts, waiting list items and supplies and our budget for 2013 is \$3000 plus designated donations.

The Green Bay West Lions Club has partnered with the ADRC for the past 9 ½ years providing our loan closet with items valued at approximately \$18,000 per year. In July they will be recognized by the ADRC with a 10-year recognition plaque for their decade of community support.

The ADRC screens consumer for their needs, financial benefits available, and all other alternatives for filling their need. Our goal is to fill a gap in the community, not to duplicate services.

With needs and donations increasing, the ADRC will continue to push to foster collaborative efforts with other loan closets to meet the demand.

FAMILY CARE UPDATES: Ms. Christianson stated there are no new updates on Family Care. We are waiting for the Governors final budget announcement in February regarding expansion. Advocacy is needed and encouraged.

DIRECTOR'S REPORT:

- A. BENEFIT OUTREACH POSITION APPROVAL PROCESS:** Ms. Christianson recapped that the Benefit Outreach Position, previously approved by the ADRC Board, was approved by the Human Services Committee and will move through the final steps of full County approval in February.
- B. ACCOUNTANT CLERK POSITION RECRUITMENT:** Ms. Christianson noted that Ms. Relich graciously assisted with interviews for this position. The announcement will be released and new employee introduced at the next ADRC board meeting.

LEGISLATIVE UPDATES: Mr. Pamperin announced that the Green Bay Wildlife Sanctuary is developing a K-4 Program for this fall. The City of Green Bay will hire an instructor and will be reimbursed with dollars from the State Department of Instruction.

ANNOUNCEMENTS: None.

NEXT MEETING – FEBRUARY 28, 2013 @ RED CROSS: The next meeting will be held on Thursday, February 28, 2013 at the American Red Cross. Ms. Westphal will include a reminder and the address for American Red Cross in the February Board Packet.

ADJOURN: Ms. Hickey moved and Ms. Robinson seconded to adjourn the meeting. **MOTION CARRIED.** The meeting adjourned at 10:35 a.m.

Respectfully submitted,

Arlene Westphal, Secretary

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PROCEEDINGS OF BROWN COUNTY CHILDREN WITH DISABILITIES EDUCATION BOARD:

A regular meeting was held on Wednesday, January 22, 2013

Board Members Present: K. Gustman, B. Clancy, S. King, J. Mitchell

Board Members Excused:

Others Attending: B. Natelle, S. Goron, A. Nizzia, J. Skenadore, S. Keckhaver

1. Call to order - 4:00 p.m. – K. Gustman.
2. Approval of Board Minutes December 10, 2012: S. King moved to approve the minutes of the December 10, 2012 Board meeting. J. Mitchell seconded the motion. Motion carried.
3. Correspondence: None.
4. Action Item: Approval of Agenda: J. Mitchell to approve the agenda as presented. B. Clancy seconded the motion. Motion carried.
5. Donations: The De Pere Kiwanis Club donated 30 tickets to their Pancake and Porkie Breakfast for Hopp families.

Carol Janiak of Noir Blanc a Boutique donated several prom dresses for students.

Kiwanis Club of De Pere donated \$1,000 toward the high school environmental workshops in September. In the past they have attended Trees for Tomorrow and Central Wisconsin Environmental Station (CWES).

Mr. & Mrs. Steven Vermeulen donated \$600 for Hopp needs in honor of Jenny Vermeulen.

John & Ursula Schoblocker donated \$100 to Ann Sislo's classroom in honor of their grandson Danny.

Marlon & Marieta Hermitanio donated \$1,000 to Travis Hendzel's classroom.

Robert & Julianne Ronk donated \$200 for Hopp needs.

Dan, Wilmer and Barbara Loppnow donated \$100 for Hopp needs.

Judy Haevers donated \$100 for Hopp needs.

The De Pere Greenhouse donated a beautiful poinsettia plant to the school.

Ambrosius Studios donated 2 platters of cookies and a large group picture of our staff taken on the first day of school. They also donated a copy of the picture for each staff member.

West De Pere Middle School students donated their time to play holiday music for our students during the lunch periods.

PROCEEDINGS OF BROWN COUNTY CDEB, JANUARY 22, 2013:

Associates of Schneider – Glory Road Complex held a silent auction to benefit Syble Hopp School and Camp P.O.P. \$127 was designated for Camp P.O.P. and \$1,559 was designated for Hopp needs.

Schneider National Community Connection Team donated \$621 for Hopp needs in conjunction with the Glory Road Associates silent auction.

Georgia-Pacific donated 39 cases of toweling and 2 cases of facial wipes.

Georgia-Pacific through its “Tip the Hat” promotion donated \$2,500 to Syble Hopp in honor of Christian Jensen and the work that he does with My Team Triumph.

United Way donations that have been designated for Syble Hopp for the 4th quarter of 2011 were received totaling \$91.12

Robert and Kristen Rock donated \$100 for a Pool Tile.

Heesook Cho donated \$200 for a Pool Tile.

Aurora Health Care Employee Partnership Campaign donated \$235.20 on behalf of employees that have designated Syble Hopp School as recipient.

Dawn Wolfcale donated several boys clothing items, shoes and craft supplies.

B. Clancy moved to graciously accept these generous donations. J. Mitchell seconded the motion. Motion carried.

6. Action Item: Financial Report: J. Mitchell moved to approve the financial report ending December 31, 2012. S. King seconded the motion. Motion carried.

7. Administrators Report:

- a. J. Skenadore reported on several items including the evaluation process of the LEAN event held at Hopp in December. The anti-slip agent put on the floors in the pool locker rooms last winter is holding up. The pool cover was installed last spring and after a year should know the energy cost savings from that installation. The bearings are going out on the circulating pump again, however, they are under warranty and will be replaced in April.
- b. A. Nizzia reported that a professional Improvement day is scheduled for the afternoon of January 25th. There are eleven SmartBoards that have been installed in the building and staff will be utilizing this inservice time for sharing skills and knowledge regarding the SmartBoards. There will be a group of staff that will be updated in CPI training.

PROCEEDINGS OF BROWN COUNTY CDEB, JANUARY 22, 2013:

- c. A. Nizzia reported that the Parent Organization held a meeting on Wednesday, January 16th. There were many parents who attended the meeting. Mrs. Natelle and Mrs. Nizzia attended the meeting and provided an over view of the funding issues in Madison. Parents asked great questions and had a good discussion regarding the issues.
- d. S. Goron reported that the DePere School District is proposing 4K programming for their district. Ms. Goron has been involved with the planning committee as our Early Childhood will support their 4K program.
- e. Mrs. Natelle updated the Board on safety procedures at the school. The police department inspected our school for safety. A school safety committee has been formed and a revised safety plan needs to be in place by May, 2013. Since the Connecticut tragedy there is a move to have standardized procedures for intruders.

J. Mitchell moved to accept the Administrators Report. S. King seconded the motion. Motion carried.

- 8. Action Item: Parent Organization: The Winter Blast event is being held on Saturday, February 9th. The event will be held at the Riverside Ballroom this year. B. Clancy moved to accept the Parent Organization report. J. Mitchell seconded the motion. Motion carried.
- 9. Action Item: Payment of Bills: S. King moved to approve payment of the bills totaling \$115,760.72 for the month ending December 31, 2012. J. Mitchell seconded the motion. Motion carried.
- 10. Action Item: Interagency Agreement: S. Goron presented the Interagency Transition Agreement with Brown County Birth to Three. This agreement specifies responsibilities of the Brown County Birth to Three and Early Childhood. B. Clancy motioned to approve the agreement as presented. S. King seconded the motion. Motion carried.
- 11. Executive Session: The board will move to Executive session as allowed by WI Stats 19.851(f)(e) to discuss personnel and negotiations. S. King moved to executive session as allowed by WI Stats 19.851(f)(i) to discuss personnel and staff requests at 4:35 p.m. J. Mitchell seconded the motion. Motion carried.
- 12. Action Item: Staff Requests: B. Clancy moved to approve the staff requests presented. S. King seconded the motion. Motion carried.
- 13. Adjournment: S. King moved to adjourn the meeting at 4:55 p.m. J. Mitchell seconded the motion. Motion carried.

PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, January 10, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

Present: Chairman Tom Lund
Craig Huxford, Helen Smits, Carole Andrews, JoAnn Grashberger, Bill Clancy, Susan Hyland, Paula Laundrie

Also Present: Brian Shoup, Executive Director
Jeremy Kral, Director of Community Programs
Tim Schmitt, Finance Manager

1. **Call Meeting to Order:**
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**
ANDREWS/HUXFORD moved to approve the agenda.
The motion was passed unanimously.
3. **Approve Minutes of December 13, 2012 Human Services Board Meeting:**
GRASCHBERGER/CLANCY moved to approve the minutes dated December 13, 2012.
The motion was passed unanimously.
4. **Executive Director's Report**

Brian Shoup, Executive Director, gave his director's report.

Energy Assistance Program

- Our Economic Support unit has taken over the mandated energy assistance program effective 1/1 of this year. Jenny Hoffman and her staff have undertaken a lot with rushing to get people trained as employees could not start prior to the start of the year.

Paula Laundrie entered at 5:17 p.m.

Update on CMS Survey

- As reported previously, The Centers for Medicare & Medicaid Services (CMS) has cited our Nicolet Psychiatric Center for providing detox services and treating addiction issues.
- We have filed a plan of correction but because we disagree with their ruling, we have engaged Senator-elect Baldwin to help us with this. Her office had responded and made inquiries to CMS. CMS has now said that they have put the matter on hold at this point while they review the matter. They did ask for some

additional information about our practices. We responded that anytime an intoxicated person presents to our hospital with serious suicidal ideation, we are going to admit them. Such persons will be assessed for other psychiatric conditions once their alcohol blood levels return to zero.

Q: Chairman Lund stated people need to know that substance abuse is mental illness.

A: Shoup stated that is certainly the position of our medical staff.

Expansion of Specialty Courts

- Approximately a year ago, Veterans Treatment Court was started by Judge Kelly and seems to be flourishing with volume. Citizen Board Member Huxford is a volunteer mentor with the court.
- Shoup stated the biggest struggle right now is getting consistent involvement from the VA (Veteran's Administration) which has to do with culture differences in operation.

Citizen Board Member Huxford added that we expected for assistance from the VJO (Veterans Justice Outreach) officer is not what is actually being given. That individual does not have the amount of time to provide the amount of assistance needed.

- There is a lean event scheduled for January 29th & 30th which includes the key players in the vet court process. Shoup stated that while most of the treatment resources will be provided by the VA, if we have someone that does not have VA benefits because of the type of discharge they have, we will serve them if they are a Brown County resident.

Q: Citizen Board Member Laundrie asked who is attending the lean event.

A: Citizen Board Member Huxford stated there are a lot of people who are involved in the system included VA representation, probation/parole officers, VSO (Veterans Service Officer), VJO officer, assistant DA and Judge Kelly. Shoup added that there is going to be a report out the 2nd day on the 30th that we encourage anyone to attend. We will send out specifics to board members.

- Another court is now being explored: Mental Health Court which is being initiated by Judge Zuidmulder. The challenge is that there is a much broader spectrum of mental illness and we are trying to define how that will operate. They may be other alternatives to discuss short of a court including diverting individuals.

Child Protection Unit Recognition

- Our Child Protection Unit has been hit heavily in 2012 with child abuse and neglect reports. Their performance along with other counties is tracked by the state and they are accountable for a lot of measurements including the speed at which they handle reports and the frequency in which they connect with children in foster care. With their numbers being excellent, Executive Troy Streckenbach wanted to celebrate with a cake for the unit and words of recognition.

LAUNDRIE/HYLAND moved to receive and place on file.
Motion was carried unanimously.

5. Strategy for Decreasing Prescriber Wait Time for Adult Mental Health Clinic

- Shoup is proposing to make this strategy one of our policy development issues to revisit in February.
- Lowered average daily census will free up some psychiatrist time to divert to outpatient. Beyond that, management has been working on a plan to create additional assess to prescribers.

Q: Citizen Board Member Clancy asked how many intoxicated individuals are brought to the CTC after a Packer game.

A: Shoup stated that after this past game, we do not get any and it varied in the past. Since the CMS ruling, if individuals act out and are disorderly, they can go to jail. In many cases, they are released to a friend or a family member.

Q: Citizen Board Member Laundrie asked who runs the diversion facility.

A: Shoup stated that Innovative Services runs our facility.

ANDREWS/CLANCY moved to refer this until the next meeting.
Motion was carried unanimously.

6. Proposed Policy Development Issues for 2013.

Shoup presented a schedule of proposed policy development issues for the Board to discuss in 2013. A handout with this information was given. Shoup stated these issues are very timely and some of them may have budget implications.

- February – Improving Access to Mental Health Services and Psychotropic Medication
 - Background: Wait times for new clients at our adult Mental Health Clinic to be seen by a prescriber have been approximately three months. Our goal is to find ways of deploying current financial and clinician resources to reduce average wait times to less than 30 days.
- March – Outreach & Integration Improvement for the Energy Assistance Program
 - Background: On 1/1/13, our Economic Assistance Unit assumed operation of this state-mandated program aimed at assisting vulnerable populations. The deliverable would be a two year plan for improvement over previous contracted operation.
- April – Consideration of Candidate(s) for the Barbara Bauer Award
 - Background: Corporation Counsel has advised that the HS Board may meet in closed session to discuss any nominees for this award. However, action must be taken in open session.
- May – Strengthening the Capacity of Adult Protective Services
 - Background: This is a state-mandated service to protect vulnerable adults from abuse, neglect or in cases where they are unable to seek care of their own. Increases in the aged population will challenge the existing capacity of this unit.
- June & July – CTC Re-design
 - Background: Review and advise on anticipated recommendations for re-designing the array of services within the Nicolet Psychiatric Center.

- August – 2014 Budget Hearing
- September – Veterans Treatment Court
 - Background: Briefing on this latest specialty court and its status.
- October – Progress Report on aftermath of Child Abuse & Neglect Summit Meeting
 - Background: HS partnered with BC United Way to hold a summit meeting on December 14, 2012. Jim Hermans and his management team will provide a status report on progress related to the various prevention thrusts coming out of the summit meeting.
- November-December – Open, except for standing agenda items

Chairman Lund stated the Board would like to see any nominations ahead of time and possibly even get a press release out regarding the award.

HUXFORD/SMITS moved to accept the proposed policy study schedule.
Motion was carried unanimously.

7. Financial Report

- Schmitt reported financials through November. For Community Programs we are showing a surplus of 3.4 million dollars primarily due to lower purchase of services and lower wages and fringes for personnel. For the Community Treatment Center, we are showing a deficit of \$567,000 which is the same amount as depreciation. The net is a 2.8 million dollar surplus year to date.

ANDREWS/GRASCHBERGER moved to receive and place on file.
Motion was carried unanimously.

8. Statistical Reports:

Please refer to the packet which includes this information.

9. Other Matters:

Next Meeting: Thursday, February 14, 2013
5:15 p.m. – Sophie Beaumont Building, Board Room A

10. Adjourn Business Meeting:

ANDREWS/HYLAND moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 5:58 p.m.

Respectfully Submitted,

Kara Navin
Recording Secretary

**PROCEEDINGS OF THE BROWN COUNTY
VETERANS' RECOGNITION SUBCOMMITTEE**

Pursuant to Section 19.84, Wis. Stats., a regular meeting of the **Brown County Veterans' Recognition Subcommittee** was held on Tuesday, January 15, 2013 at 5:00 p.m., in Room 201 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

PRESENT: Jim Haskins, Delores Pierce, Duane Pierce, John Walschinski, Carl Soderberg, Rosemary Desisles, Joe Witkowski, Sherry Steenbock

EXCUSED: Donald Bettine

****Running Total of Veterans' Certificates: 1417**

1. Call Meeting to Order.

The meeting was called to order by CVSO Jerry Polus at 5:05 p.m.

2. Invocation by Jim Haskins.

3. Approve/Modify Agenda.

A MOTION WAS MADE BY JIM HASKINS, SECONDED BY SHERRY STEENBOCK TO APPROVE THE AGENDA. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

4. Approve/Modify Minutes of December 18, 2012.

A MOTION WAS MADE BY DUANE PIERCE, SECONDED BY JOHN WALSCHINSKI TO APPROVE THE MINUTES. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY

5. Brown County Fair – 2013 Veterans Appreciation Day Discussion (August 14-18, 2013).

Jerry Polus indicated that the Brown County Fair is scheduled for August 14 – 18, 2013. A request has been made of the Air Force Band of Mid America or one of their other bands to perform at the Military Appreciation Day event and Polus will let this group know of their availability as soon as he hears which he hopes will be within the next month. Alternatively, the Allouez Village Band may be asked to perform if the Air Force Band is unavailable. Sherry Steenbock made a suggestion that whatever band is chosen be requested to play some patriotic music and she felt that many veterans would feel the same way. Joe Witkowski agreed.

Polus continued that another thing to start thinking about is who would be able to act as emcee for the ceremony. Consideration will also need to be given to the format of the event and whether it should be organized the same as last year with the veterans' groups setting up booths in the tent. This seemed to work very well and was well received so this may be the way to go for this year also. Duane Pierce also indicated that Rolling Thunder has indicated that they wish to do their table ceremony again.

Polus asked what else we should be thinking about and Jim Haskins mentioned contacting John Maino to obtain some prizes for the event. Polus asked the Subcommittee to think of any ideas to improve on last year's event and bring them to the next meeting for further discussion and consideration.

6. Report from CVSO Jerry Polus.

Polus provided an update on Veterans Treatment Court and stated that there are currently ten people coming to court along with five or six others pending. Court staff

continues to meet on Fridays at noon and court is then held Friday afternoons before Judge Kelley at 3:00 p.m. Polus also reported that the Veterans' Court team will be attending a grant funded week long training session in Buffalo, New York in May. Polus stated that Buffalo is recognized as one of three major veterans' treatment courts in the US and Brown County has been selected as one of 30 groups to participate in the training program.

Joe Witkowski asked if this was a Court to prosecute or a court to give counsel and Polus responded that it is a court where judgment is deferred. It is an 18 month program with four phases and if a vet completes the program successfully the judgment would be deferred. The idea is to try to keep them out of jail and rehabilitate them and provide them with services they are in need of. Each vet in the program is assigned a mentor to assist them and there is very strict criteria that has to be met. This is proving to be a very successful program.

Polus continued his report by stating that his office is now back to full staff and he felt that 2013 will be a busy year for them in light of all of the vets returning home from Iraq and Afghanistan.

With regard to the Veterans Clinic, Polus stated that the latest update is that they are scheduled to take over the clinic building in June and start seeing patients in August, 2013. In terms of open positions, Polus stated that they will begin advertising positions in the very near future on the clinic website.

7. Report from Committee Members Present.

-Rosemary Desisles – reported that a fundraiser will be held on March 10 at the Four Way Bar (formerly Charneski's) for two veterans who have passed. One is Chad Milquet who was killed in action and the funds raised for him will go towards schooling for veterans. The second vet is David Rasmussen, and the money raised in his name will be given to a hospice which is dedicated to veterans only. Pierce stated that the Desert Vets would most likely be heavily involved in this fundraiser as Rasmussen was one of the founding members and they also were involved in helping Milquet's family. More information on this event can be obtained from the Desert Vets. Telephone numbers are available in the County Board office.

Desisles continued her report that she had received information from Mike Egan that the National Labor Exchange Military Online Career Fair will be held on January 17, 2013 hosted by Direct Employers Association and National Association of State Workforce Agencies. Veterans will be able to chat with recruiters from companies representing Fortune 1000 corporations and smaller employers that are actively seeking candidates from the military and veteran community.

-Jim Haskins – reported that he had recently watched a documentary entitled *Inside the Vietnam War* on the History Channel. He stated that although it was very graphic, it was also very good.

Haskins also reported that he had recently seen a story in the news that Walmart will be hiring 100,000 veterans over the next five years.

-Duane Pierce – did not have anything to report.

-Sherry Steenbock – reported that 10 new certificates have been mailed out this month.

-John Walschinski – provided an update on the veteran's memorial being built in Howard. He stated that they are currently working with a professional fundraiser to raise funds for the memorial. They also continue to fine-tune the final design with the architects. They would like to break ground on this this year and he will keep the Subcommittee advised.

-Joe Witkowski – reported that on Monday, January 14, 2013 the National Guard 1157th Transportation Company returned to the United States after nine months in Afghanistan. Field Representative Carl Soderberg stated that a welcome home ceremony will be held in Oshkosh towards the end of the week. Witkowski continued that in the Monday, January 14 *Green Bay Press Gazette* there was an article that Schneider National Transportation was named to the 2013 GI Jobs Top 100 Military Friendly employers list for the seventh consecutive year. Schneider was ranked 12th and was recognized for programs offered to past and present military personnel. Witkowski felt this Subcommittee should send a thank you note to Schneider for this and if the Subcommittee will not be doing this, then he will do it personally. A discussion was held and it was decided to have further discussion at the next meeting as to what this Subcommittee can do to recognize military friendly employers in the area. Witkowski also had several more articles from the newspaper and one indicated that veterans face confusion at using the GI bills at state schools. In regard to this, Polus stated that his staff recently had a joint meeting with all area colleges as a means of improving communication and understanding of educational benefits. Witkowski concluded his report by thanking Sherry Steenbock for the Veterans Day card he received from her.

Carl Soderberg stated that they have had a number of people contact Congressman Reid Ribble, especially from UW Oshkosh, in terms of delays of benefits and he felt that this is a result of the number of applications pending.

-Carl Soderberg - stated that he is trying to get to all the area Legion and VFW Posts and other organizations in the area. The other thing he wished to share with the Subcommittee is that it had been brought to his attention that there have been changes to the Tri Care package and he is getting himself up to speed on this and will continue to provide updates.

8. Such Other Matters as Authorized by Law.

None

9. Adjourn.

**A MOTION WAS MADE BY JIM HASKINS, SECONDED BY DUANE PIERCE TO
ADJOURN AT 5:39 P.M. VOTE TAKEN. MOTION CARRIED UNANIMOUSLY**

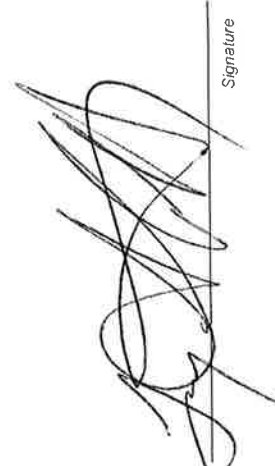
Respectfully submitted,

Therese Giannunzio
Recording Secretary

1d

**HEALTH & HUMAN SERVICES DIVISION
2012 TO 2013 CARRYOVER FUNDS**

| <u>DEPARTMENT</u> | <u>ACCOUNT #</u> | <u>PURPOSE</u> | <u>AMOUNT REQUESTED</u> | <u>AMOUNT APPROVED BY COUNTY BOARD COMMITTEE</u> |
|---|----------------------|--|-----------------------------|--|
| <u>Health</u> | | | | |
| Health Grants | 100.060.300.XXXX | Unspent Grant Funds | | All Grant Restricted Funds |
| <u>Veterans Service Office</u> | | | | |
| Veteran's Support Services | 100.084.001.5370 | Funds earmarked for assistance to needy veterans | 5,907 | |
| Travel | 100.084.001.5340 | Assist with travel in 2013 | 1,000 | |
| | | | 6,907 | |
| <u>Community Programs</u> | | | | |
| Transfer Out | 201.076.110.112.9003 | Fund balance to EMR project | 220,331 | |
| <u>H.S. Management System Capital Project</u> | | | | |
| | 423.032.431.XXXX | Continuation of project implementation | | All funds |

Approved by the County Executive  Signature

2/13/13 Date

These are the available funds at this time. They may be changed for any audit or adjusting entries.

2013 BUDGET ADJUSTMENT REQUEST

| <u>Adjustment</u> | <u>Description</u> | <u>Approval Level</u> |
|--|--|-----------------------|
| <input type="checkbox"/> Category 1 | Reallocation from one account to another <u>within</u> the major budget classifications. | Department Head |
| <input type="checkbox"/> Category 2 | | |
| <input type="checkbox"/> a. | Change in Outlay not requiring the reallocation of funds from another major budget classification. | County Executive |
| <input type="checkbox"/> b. | Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification. | County Board |
| <input type="checkbox"/> Category 3 | | |
| <input type="checkbox"/> a. | Reallocation between budget classifications other than 2b or 3b adjustments. | County Executive |
| <input type="checkbox"/> b. | Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services. | County Board |
| <input type="checkbox"/> Category 4 | Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund) | County Board |
| <input checked="" type="checkbox"/> Category 5 | Increase in expenses with offsetting increase in revenue | County Board |

| Increase | Decrease | Account # | Account Title | Amount |
|-------------------------------------|--------------------------|------------------|-----------------------|----------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 100.060.300.4301 | Federal Grant Revenue | \$4,000. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 100.060.300.5300 | Supplies (car seats) | \$4,000. |
| <input type="checkbox"/> | <input type="checkbox"/> | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | |

Narrative Justification:

2013

Wisconsin Department of Transportation has offered a grant to Brown County Health Department Child Car Seat Program to purchase car seats for at-risk families unable to purchase seats on their own. The Brown County car seat program partners with the Woman, Infant and Child Program (WIC) to identify families who could benefit from low-cost car seats and seat installation from the county program. Low-cost car seats have been made available with a co-pay, but many families were unable to meet the co-pay. This funding enables coverage of car seat costs for those unable to meet the co-pay. The program requires an in-kind match for the program which will be met by in-house staff time towards the program and co-pays from clients able to pay.

EB 2/6/13
OK

AUTHORIZATIONS

Judith A. Friederichs
Signature of Department Head

Department: Health

2-6-13

[Signature]
Signature of Executive
Date: 2/7/13

13-15

BUDGET ADJUSTMENT REQUEST

| Adjustment | Description | Approval Level |
|--|--|----------------------------------|
| <input type="checkbox"/> Category 1 | Reallocation from one account to another <u>within</u> the major budget classifications. | Department Head |
| <input checked="" type="checkbox"/> Category 2 | <input type="checkbox"/> a. Change in Outlay not requiring the reallocation of funds from another major budget classification. <input checked="" type="checkbox"/> b. Change in any item within Outlay account which requires the reallocation of funds from any other major budget classification or the reallocation of Outlay funds to another major budget classification. | County Executive County Board |
| <input type="checkbox"/> Category 3 | <input type="checkbox"/> a. Reallocation between budget classifications other than 2b or 3b adjustments. <input type="checkbox"/> b. Reallocation of personnel services and fringe benefits to another major budget classification except contracted services, or reallocation to personnel services and fringe benefits from another major budget classification except contracted services. | County Executive County Board |
| <input type="checkbox"/> Category 4 | Interdepartmental reallocation or adjustment (including reallocation from the County's General Fund) | County Board |
| <input type="checkbox"/> Category 5 | Increase in expenses with offsetting increase in revenue | County Board |

| Increase | Decrease | Account # | Account Title | Amount |
|-------------------------------------|-------------------------------------|--------------------------|-------------------------------|-----------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 201.076.170.173.7000CMI | Purch Services CMI | \$15,246 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 201.076.170.173.9003 | Transfer Out | \$15,246. |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.100.001.9001.002 | Capital Contribution transfer | \$15,246 |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | 630.056.100.001.6110.020 | Outlay | \$15,246. |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 630.056.100.001.6110.900 | Outlay Contra | \$15,246 |

Narrative Justification:

2013 Perform the following changes to the structure at the CTC (Outpatient Clinic area): Put a glass sliding window that locks into the opening where clients collect their medication. This will secure the area from anyone being able to jump over the counter. Add a door that has card access to the open hallway to create a secured entry for the medication room. The expected benefits of this remodel are: 1) Create a secure medication room which will reduce the risk of lost medication 2) Will minimize the possibility of private health information being overheard by clients.

AUTHORIZATIONS

Signature of Department Head: [Signature]
 Department: Human Services.
 Date: 2-15-13

Signature of Executive: [Signature]
 Date: 2/15/13

ok m

BROWN COUNTY HUMAN SERVICES

111 N. Jefferson Street
P.O. Box 22188
Green Bay, WI 54305-3600



Phone (920) 448-6000 Fax (920) 448-6126

Brian Shoup, Executive Director

- AGENDA -

Meeting of the Human Services Committee

Tuesday, February 26, 2013

Location: Room 200-Northern Building

Time: 6:00pm

1. Executive Director's Report.
2. Financial Report for Community Treatment Center and Community Programs.
3. Statistical Reports.
 - a) Monthly Inpatient Data – Community Treatment Center.
 - b) Monthly Inpatient Data – Bellin Psychiatric Center
 - c) Child Protection – Child Abuse/Neglect Report.
 - d) Monthly Contract Update.
4. Request for New Non-Continuous Vendor.





CP Forecast

Through 12/31/12
Prior Fiscal Year Activity Included
Summary Listing

| Account Classification | Fund | 201 - CP | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|--|------|------------------------|--------------------|------------------------|-----------------------|----------------------------|---------------|------------------------|-------------------------|---------------------------|---------------|------------------------|
| REVENUE | | | | | | | | | | | | |
| Property taxes | | 17,388,105.00 | .00 | 17,388,105.00 | 1,449,008.75 | .00 | .00 | 17,388,105.00 | .00 | .00 | 100 | 18,664,082.04 |
| Intergovernmental | | 62,616,645.00 | 9,000.00 | 62,625,645.00 | (1,294,073.08) | .00 | .00 | 64,668,418.77 | (2,042,773.77) | (2,042,773.77) | 87 | 64,103,786.24 |
| Charges for sales and services | | 1,894,791.00 | .00 | 1,894,791.00 | 171,988.34 | .00 | .00 | 2,062,641.82 | (167,850.82) | (167,850.82) | 109 | 1,982,188.68 |
| Intergovernmental charges for services | | 8,413,303.00 | .00 | 8,413,303.00 | (670,215.94) | .00 | .00 | 7,247,326.78 | 1,165,976.22 | 1,165,976.22 | 83 | 8,506,378.82 |
| Miscellaneous revenue | | 16,000.00 | .00 | 16,000.00 | 2,716.43 | .00 | .00 | 39,666.54 | (23,666.54) | (23,666.54) | 248 | 21,235.11 |
| Rent | | 36,000.00 | .00 | 36,000.00 | 3,000.00 | .00 | .00 | 39,000.00 | (3,000.00) | (3,000.00) | 108 | 36,000.00 |
| Contributions | | .00 | .00 | .00 | 183.04 | .00 | .00 | 22,083.27 | (22,083.27) | (22,083.27) | +++ | (6,432.02) |
| Charges to county departments | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Transfer in | | 29,840.00 | 9,606.00 | 39,446.00 | 2,486.66 | .00 | .00 | 39,446.00 | .00 | .00 | 100 | 61,347.00 |
| REVENUE TOTALS | | \$90,394,684.00 | \$18,606.00 | \$90,413,290.00 | (\$334,905.80) | \$0.00 | \$0.00 | \$91,506,688.18 | (\$1,093,398.18) | (\$1,093,398.18) | 90% | \$93,368,585.87 |
| EXPENSE | | | | | | | | | | | | |
| Personnel services | | 13,938,272.00 | (7,670.00) | 13,930,602.00 | 1,038,359.88 | .00 | .00 | 13,427,124.21 | 503,477.79 | 503,477.79 | 93 | 12,926,642.85 |
| Fringe benefits and taxes | | 5,979,544.00 | (7,320.00) | 5,972,224.00 | 433,897.12 | .00 | .00 | 5,661,662.18 | 310,561.82 | 310,561.82 | 91 | 6,326,812.91 |
| Employee costs | | 32,698.00 | .00 | 32,698.00 | .00 | .00 | .00 | 6,697.64 | 26,000.36 | 26,000.36 | 20 | 15,741.10 |
| Operations and maintenance | | 1,415,226.00 | .00 | 1,415,226.00 | 126,153.74 | .00 | .00 | 1,303,530.07 | 111,695.93 | 111,695.93 | 92 | 1,310,876.59 |
| Insurance costs | | 2,000.00 | .00 | 2,000.00 | .00 | .00 | .00 | 2,000.00 | .00 | .00 | 100 | 2,000.00 |
| Utilities | | 32,920.00 | .00 | 32,920.00 | 1,456.26 | .00 | .00 | 16,514.76 | 16,405.24 | 16,405.24 | 50 | 27,053.02 |
| Chargebacks | | 2,242,418.00 | .00 | 2,242,418.00 | 107,926.28 | .00 | .00 | 2,122,368.81 | 120,049.19 | 120,049.19 | 95 | 2,197,884.16 |
| Purchased services | | 65,680,852.00 | (9,907.00) | 65,670,945.00 | 4,022,743.60 | .00 | .00 | 64,483,834.55 | 1,187,110.45 | 1,187,110.45 | 93 | 64,910,927.77 |
| Contracted services | | 745,700.00 | .00 | 745,700.00 | 77,999.68 | .00 | .00 | 554,118.29 | 191,581.71 | 191,581.71 | 74 | 489,721.47 |
| Medical expenses | | 400.00 | .00 | 400.00 | .00 | .00 | .00 | .00 | 400.00 | 400.00 | 0 | .00 |
| Judiciary Costs | | 125,101.00 | .00 | 125,101.00 | 10,425.00 | .00 | .00 | 125,812.50 | (711.50) | (711.50) | 101 | 125,101.00 |
| Other | | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| Outlay | | 23,000.00 | 18,907.00 | 41,907.00 | .00 | .00 | .00 | 41,743.00 | 164.00 | 164.00 | 100 | .00 |
| Transfer out | | 397,711.00 | 24,596.00 | 422,307.00 | 9,963.70 | .00 | .00 | 176,239.32 | 246,067.68 | 246,067.68 | 42 | 4,172,244.27 |
| EXPENSE TOTALS | | \$90,615,842.00 | \$18,606.00 | \$90,634,448.00 | \$5,828,925.26 | \$0.00 | \$0.00 | \$87,921,645.33 | \$2,712,802.67 | \$2,712,802.67 | 93% | \$92,505,005.14 |

Fund 201 - CP Totals

| | | | | | | | | | | |
|----------------------|----------------|-----------|----------------|------------------|--------|--------|----------------|----------------|----|---------------|
| REVENUE TOTALS | 90,394,684.00 | 18,606.00 | 90,413,290.00 | (334,905.80) | .00 | .00 | 91,506,688.18 | (1,093,398.18) | 90 | 93,368,585.87 |
| EXPENSE TOTALS | 90,615,842.00 | 18,606.00 | 90,634,448.00 | 5,828,925.26 | .00 | .00 | 87,921,645.33 | 2,712,802.67 | 93 | 92,505,005.14 |
| Fund 201 - CP Totals | (\$221,158.00) | \$0.00 | (\$221,158.00) | (\$6,163,831.06) | \$0.00 | \$0.00 | \$3,585,042.85 | \$1,619,404.49 | | \$863,580.73 |

8

Brown County Human Services: Community Treatment Center
Financial Statements by Classification - 2012 Forecast
December 31, 2012

| | YTD Budget | YTD Budget % of Revenue | YTD Forecast | YTD Actual % of Revenue | YTD Variance |
|--|----------------------|-------------------------|-----------------------|-------------------------|---------------------|
| Revenues | | | | | |
| Property Tax Revenue | \$ 2,936,997 | 20.8% | \$ 2,936,997 | 22.7% | \$ - |
| Nursing Home Supplemental Funding | \$ 528,000 | 3.7% | \$ 635,964 | 4.9% | \$ (107,964) |
| Hospital Revenue: Self Pay | \$ - | 0.0% | \$ - | 0.0% | \$ - |
| Hospital Revenue: Other Payers | \$ 4,525,795 | 32.1% | \$ 3,817,052 | 29.5% | \$ 708,743 |
| Hospital Revenue: CTP Reimbursement | \$ 1,880,702 | 13.3% | \$ 1,347,337 | 10.4% | \$ 533,365 |
| Nursing Home Revenues: Private Pay | \$ 484,580 | 3.4% | \$ 100,519 | 0.8% | \$ 384,061 |
| Nursing Home Revenues: Medicaid & Medicare | \$ 3,158,092 | 22.4% | \$ 3,379,202 | 26.2% | \$ (221,110) |
| Miscellaneous Revenue | \$ 27,550 | 0.2% | \$ 23,683 | 0.2% | \$ 3,867 |
| Rent | \$ 159,260 | 1.1% | \$ 160,330 | 1.2% | \$ (1,070) |
| Donations | \$ 750 | 0.0% | \$ 1,630 | 0.0% | \$ (880) |
| Charges to County Departments | \$ 377,271 | 2.7% | \$ 352,068 | 2.7% | \$ 25,203 |
| Transfer In: HR | \$ 17,772 | 0.1% | \$ 113,544 | 0.9% | \$ (95,772) |
| Transfer In-capital contribution | \$ - | 0.0% | \$ 49,805 | 0.4% | \$ (49,805) |
| Total Revenue | \$ 14,096,769 | 100.0% | \$ 12,918,131 | 100.0% | \$ 1,178,638 |
| Expenses | | | | | |
| Wages | \$ 6,944,653 | 49.3% | \$ 6,921,743 | 53.6% | \$ (22,910) |
| Fringe Benefits | \$ 2,776,692 | 19.7% | \$ 2,469,655 | 19.1% | \$ (307,037) |
| Employee costs | \$ 6,100 | 0.0% | \$ 2,007 | 0.0% | \$ (4,093) |
| Operations & Maintenance | \$ 623,576 | 4.4% | \$ 485,211 | 3.8% | \$ (138,365) |
| Insurance | \$ 34,399 | 0.2% | \$ 30,916 | 0.2% | \$ (3,483) |
| State Assessment | \$ 128,520 | 0.9% | \$ 128,520 | 1.0% | \$ - |
| Utilities | \$ 10,000 | 0.1% | \$ 9,044 | 0.1% | \$ (956) |
| Charge backs | \$ 2,307,758 | 16.4% | \$ 2,149,177 | 16.6% | \$ (158,581) |
| Contracted Services | \$ 781,750 | 5.5% | \$ 755,075 | 5.8% | \$ (26,675) |
| Medical Expenses | \$ 403,940 | 2.9% | \$ 298,559 | 2.3% | \$ (105,381) |
| Cost of Sales | \$ 7,500 | 0.1% | \$ 4,938 | 0.0% | \$ (2,562) |
| Interest expense | \$ 380 | 0.0% | \$ 373 | 0.0% | \$ (7) |
| Depreciation | \$ 514,440 | 3.6% | \$ 617,386 | 4.8% | \$ (102,946) |
| Transfer out-wages | \$ 71,501 | 0.5% | \$ 68,640 | 0.5% | \$ (2,861) |
| Disposition of Fixed Assets | \$ - | 0.0% | \$ 7,556 | 0.1% | \$ 7,556 |
| Total Expenses | \$ 14,611,209 | 103.6% | \$ 13,948,800 | 108.0% | \$ (662,409) |
| Net Excess (Deficit) | \$ (514,440) | -3.6% | \$ (1,030,669) | -8.0% | \$ 516,229 |
| Levy Impact (unfavorable) favorable | \$ - | \$ | \$ (413,283) | \$ | \$ (413,283) |

Notes:

Revenues
Hospital Revenue: Other Payers
Nursing Home Revenues: Private Pay
Nursing Home Revenues: Medicaid & Medicare

Is 2.6 % less than projection due to a decrease in census of 4 clients per day from budget
Minimal Private Pay NH days this year
Increase in NH census offset somewhat by cut in the T-19 reimbursement rate.

Expenses
Salaries

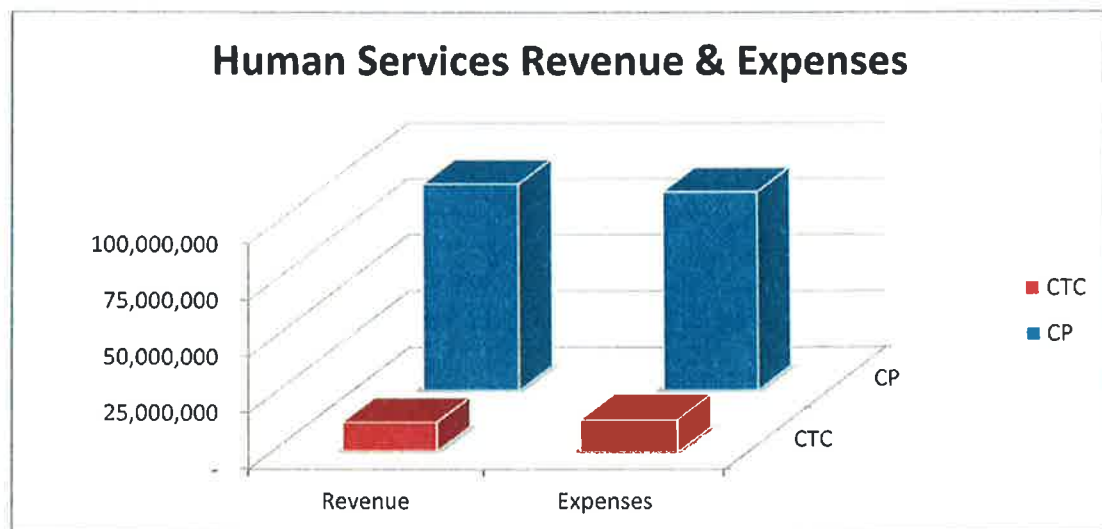
Wages down due to open positions in beginning of year covered by agency staff, thus the overage in
However with the hiring of additional on-call staff, wages are increasing and agency charges decrease
on-call staff have minimal benefits, thus fringes do not increase as fast as wages.

1/31/2013 2:34 PM

YE projection 013113.xlsP & L

Human Services Financial Report - YTD Dec 2012 Forecast

| | CTC | CP |
|----------|-------------|------------|
| Revenue | 12,918,131 | 91,506,688 |
| Expenses | 13,948,800 | 87,921,645 |
| Diff | (1,030,669) | 3,585,043 |



BROWN COUNTY COMMUNITY TREATMENT CENTER

STATISTICS FOR JANUARY 2013

| ADMISSIONS | January | Year to Date | Year to Date |
|--------------------------------------|-----------|-----------------|-----------------|
| | | 2013 | 2012 |
| Voluntary - Mental Illness | 21 | 21 | 1 |
| Voluntary - Alcohol | 0 | 0 | 5 |
| Voluntary - AODA/Drug | 0 | 0 | 0 |
| Police Protective Custody - Alcohol | 0 | 0 | 35 |
| Commitment - Alcohol | 0 | 0 | 0 |
| Commitment - Drug | 0 | 0 | 0 |
| Court-Ordered Evaluation | 0 | 0 | 0 |
| Emergency Commitment- Alcohol | 0 | 0 | 0 |
| Emergency Detention - Drug | 0 | 0 | 0 |
| Emergency Detention - Mental Illness | 65 | 65 | 83 |
| Court Order Prelim. - Mental Illness | 0 | 0 | 0 |
| Court Order Prelim. - Alcohol | 0 | 0 | 1 |
| Court Order for Final Hearing | 0 | 0 | 1 |
| Commitment - Mental Illness | 0 | 0 | 0 |
| Return from Conditional Release | 5 | 5 | 14 |
| Court Order Prelim. - Drug | 0 | 0 | 0 |
| Other | 0 | 0 | 0 |
| TOTAL | 91 | 91 | 140 |

| AVERAGE DAILY CENSUS | January | Year to Date | Year to Date |
|----------------------|-----------|-----------------|-----------------|
| | | 2013 | 2012 |
| Nicolet | 12 | 12 | 19 |
| TOTAL | 12 | 12 | 19 |

| INPATIENT SERVICE DAYS | | | |
|------------------------|------------|------------|------------|
| Nicolet | 371 | 371 | 592 |
| TOTAL | 371 | 371 | 592 |

| BED OCCUPANCY | | | |
|------------------------|------------|------------|------------|
| Nicolet | 32% | 32% | 52% |
| TOTAL (37 Beds) | 32% | 32% | 52% |

| DISCHARGES | | | |
|--------------|-----------|-----------|------------|
| Nicolet | 92 | 92 | 141 |
| TOTAL | 92 | 92 | 141 |

| DISCHARGE DAYS | | | |
|----------------|------------|------------|------------|
| Nicolet | 356 | 356 | 621 |
| TOTAL | 356 | 356 | 621 |

| ADMISSIONS BY UNITS | | | |
|---------------------|-----------|-----------|------------|
| Nicolet | 91 | 91 | 144 |
| TOTAL | 91 | 91 | 144 |

| AVERAGE LENGTH OF STAY | | | |
|------------------------|----------|----------|----------|
| Nicolet | 4 | 4 | 4 |
| TOTAL | 4 | 4 | 4 |

| ADMISSIONS BY COUNTY | | | |
|----------------------|-----------|-----------|------------|
| Brown | 57 | 57 | 87 |
| Door | 4 | 4 | 7 |
| Kewaunee | 3 | 3 | 2 |
| Oconto | 4 | 4 | 9 |
| Marinette | 2 | 2 | 7 |
| Shawano | 5 | 5 | 7 |
| Waupaca | 1 | 1 | 1 |
| Menominee | 3 | 3 | 0 |
| Outagamie | 2 | 2 | 4 |
| Manitowoc | 9 | 9 | 15 |
| Winnebago | 0 | 0 | 0 |
| Other | 1 | 1 | 1 |
| TOTAL | 91 | 91 | 140 |

| AVERAGE LENGTH OF STAY BY COUNTY | | | |
|-------------------------------------|----------|----------|----------|
| Brown | 4 | 4 | 3 |
| Door | 4 | 4 | 4 |
| Kewaunee | 7 | 7 | 0 |
| Oconto | 1 | 1 | 13 |
| Marinette | 6 | 6 | 8 |
| Shawano | 4 | 4 | 3 |
| Waupaca | 3 | 3 | 14 |
| Menominee | 4 | 4 | 0 |
| Outagamie | 3 | 3 | 3 |
| Manitowoc | 4 | 4 | 3 |
| Winnebago | 0 | 0 | 0 |
| Other | 6 | 6 | 0 |
| TOTAL | 4 | 4 | 4 |

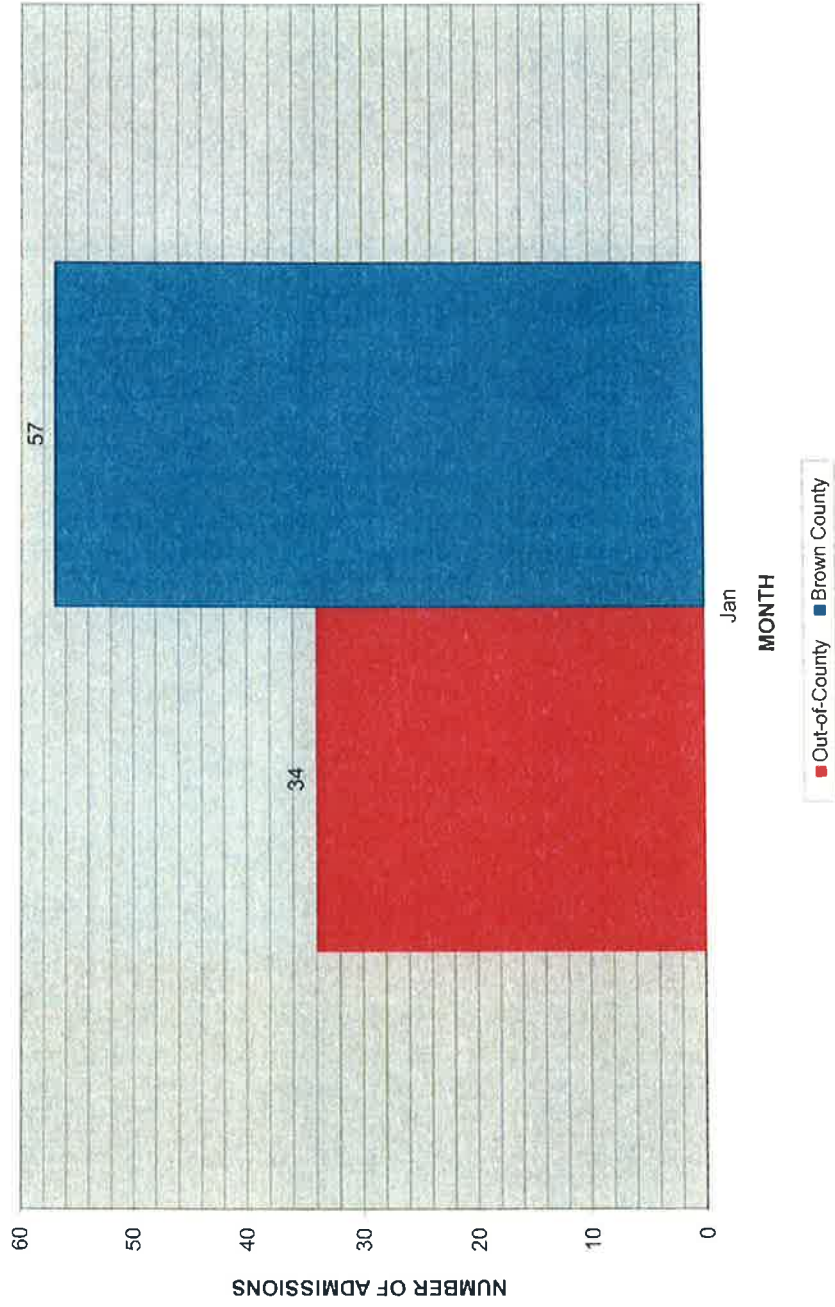
| NEW ADMISSIONS | | | |
|----------------|-----------|-----------|-----------|
| Nicolet | 35 | 35 | 44 |
| TOTAL | 35 | 35 | 44 |

| In/Outs | Current | YTD | 2012 |
|---------|---------|-----|------|
| | 0 | 0 | 6 |

| READMIT WITHIN 30 DAYS | | | |
|------------------------|----------|----------|-----------|
| Nicolet | 7 | 7 | 29 |
| TOTAL | 7 | 7 | 29 |

9a

BROWN CO. VS. OUT-OF-COUNTY ADMISSIONS- JANUARY, 2013
NICOLET PSYCHIATRIC CENTER

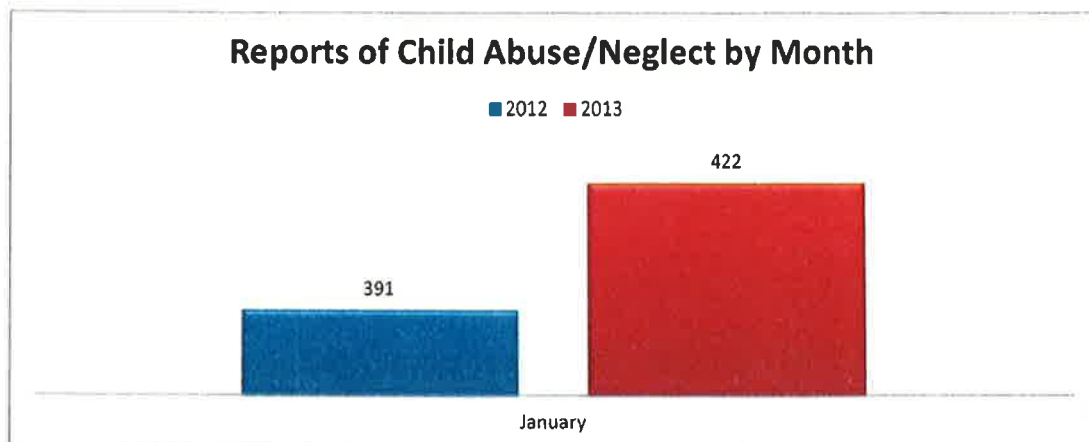


BELLIN PSYCHIATRIC CENTER
INVOLUNTARY AND VOLUNTARY ADOLESCENT ADMISSIONS
Month Ending: January 2013

| | | |
|--------------------------------|-----|--|
| Voluntary Admissions | 17 | |
| Involuntary Admissions | 9 | |
| Voluntary Inpatient Days | 68 | |
| Involuntary Inpatient Days | 23 | |
| Voluntary Avg Length of Stay | 4 | |
| Involuntary Avg Length of Stay | 2.6 | |

The above data pertains to Brown County only

Per addendum to the memorandum of understanding. Bellin Psychiatric Center did not transfer any involuntary adolescents to other institutions, nor were any admissions refused in the month of October



| Agency | Contract Sent | Contract Returned | Original Contract Amount | Amdt #1 | Updated Contract Amount |
|---|---------------|-------------------|--------------------------|---------|-------------------------|
| ADAMS AFH | 11/26/12 | 12/6/12 | \$98,929 | | \$98,929 |
| ADULT CARE LIVING OF NE WI | 12/6/12 | 1/2/13 | \$227,902 | | \$227,902 |
| ADRC | 12/12/12 | 1/16/13 | \$60,466 | | \$60,466 |
| ADVOCATES FOR HEALTHY TRANSITIONAL LIVING LLC | 12/13/12 | 1/3/13 | \$10,000 | | \$10,000 |
| AMERICAN FOUNDATION OF COUNSELING SERVICES | 12/3/12 | 1/10/13 | \$17,654 | | \$17,654 |
| ANDERSON RECEIVING HOME | 12/3/12 | 12/6/12 | \$28,281 | | \$28,281 |
| ANGELS ON ARCADIAN | 12/6/12 | 12/13/12 | \$1,211,198 | | \$1,211,198 |
| ANNA'S HEALTHCARE (COUNTRY LIVING) | 12/6/12 | 1/31/13 | \$266,069 | | \$266,069 |
| ANU FAMILY SERVICES, INC. (FORMERLY PATH) | 12/3/12 | 1/14/13 | \$150,518 | | \$150,518 |
| APPLIED BEHAVIOR ANALYSTS LLC | 1/2/13 | 1/31/13 | \$300,000 | | \$300,000 |
| ARNOLD RECEIVING HOME | 12/3/12 | 12/19/12 | \$50,059 | | \$50,059 |
| ARTISAN ASSISTED LIVING | 2/14/13 | | \$290,710 | | \$290,710 |
| ARTS AFH | 11/26/12 | 12/21/12 | \$29,244 | | \$29,244 |
| ASPIRO INC | 12/12/12 | 12/17/12 | \$3,701,781 | | \$3,701,781 |
| BELLIN PSYCHIATRIC CENTER | 12/13/12 | | \$10,000 | | \$10,000 |
| BERGER AFH | 11/26/12 | 1/28/13 | \$56,991 | | \$56,991 |
| BETHESDA | 12/14/12 | 1/2/13 | \$18,818 | | \$18,818 |
| BIRCH CREEK | 12/12/12 | 1/7/13 | \$439,934 | | \$439,934 |
| BISHOPS COURT | 12/12/12 | 12/17/12 | \$489,742 | | \$489,742 |
| BOLL ADULT CARE CONCEPTS | 12/14/12 | 1/7/13 | \$684,518 | | \$684,518 |
| BOURASSA AFH | 11/26/12 | 12/6/12 | \$18,698 | | \$18,698 |
| BORNEMANN NURSING HOME | 12/6/12 | 12/21/12 | \$106,272 | | \$106,272 |
| BROTOLOC HEALTH CARE SYSTEMS | 12/14/12 | 1/10/13 | \$820,210 | | \$820,210 |
| BRUNETTE AFH | 11/26/12 | 12/12/12 | \$55,212 | | \$55,212 |
| BRUSS SUPPORTIVE COMMUNITY LIVING | 1/2/13 | 1/14/13 | \$270,686 | | \$270,686 |
| BUSSE AFH | 11/26/12 | 12/13/12 | \$66,444 | | \$66,444 |
| CAPELLE AFH | 11/26/12 | 12/6/12 | \$56,532 | | \$56,532 |
| CARE FOR ALL AGES | 12/6/12 | 12/17/12 | \$85,846 | \$0 | \$85,846 |
| CARRINGTON MANOR ASSISTED LIVING | 1/2/13 | 1/7/13 | \$14,861 | | \$14,861 |
| CATHOLIC CHARITIES | 12/12/12 | 1/10/13 | \$171,606 | | \$171,606 |
| CENTERPIECE LLC | 12/13/12 | 1/2/13 | \$10,000 | \$0 | \$10,000 |
| CENTURY RIDGE OF GREEN BAY, INC. | 12/6/12 | 12/17/12 | \$329,054 | | \$329,054 |
| CEREBRAL PALSY INC. | 1/24/13 | 1/25/13 | \$1,783,666 | | \$1,783,666 |
| CHILDRENS SERVICE SOCIETY | 12/3/12 | 1/7/13 | \$54,444 | | \$54,444 |
| CHRISTENSEN AFH | 11/26/12 | 12/3/12 | \$72,036 | | \$72,036 |
| CLARITY CARE INC | 12/19/12 | 1/14/13 | \$2,183,611 | | \$2,183,611 |
| CLEARVIEW BRAIN INJURY CENTER | 1/9/13 | | \$75,000 | | \$75,000 |
| COMFORT KEEPERS INC | 12/13/12 | 1/10/13 | \$684,869 | | \$684,869 |
| COMPASS DEVELOPMENT | 1/16/13 | 1/28/13 | \$1,543,063 | | \$1,543,063 |
| CONLEY AFH | 11/26/12 | 1/7/13 | \$35,757 | | \$35,757 |
| CROSSING THE BRIDGES | 12/13/12 | 1/10/13 | \$10,000 | | \$10,000 |
| CURO CARE LLC | 12/19/12 | 1/2/13 | \$333,871 | | \$333,871 |
| DARNELL RECEIVING HOME | 12/3/12 | 1/9/13 | \$28,281 | | \$28,281 |
| DEATHERAGE-VELEKE AFH | 11/26/12 | 1/7/13 | \$14,642 | | \$14,642 |
| DEBAERE AFH | 11/26/12 | 12/10/12 | \$68,100 | | \$68,100 |
| DEER PATH ESTATES, INC. | 1/7/13 | 1/16/13 | \$128,407 | | \$128,407 |
| DORN AFH | 11/26/12 | 1/24/13 | \$40,642 | \$1,356 | \$41,998 |
| DUNGARVIN WISCONSIN LLC | 12/12/12 | 1/9/13 | \$686,930 | | \$686,930 |
| DYNAMIC FAMILY SOLUTIONS | 12/13/12 | | \$48,060 | | \$48,060 |
| EAST SHORE INDUSTRIES | 12/14/12 | 1/7/13 | \$58,824 | | \$58,824 |
| ELSNER AFH | 11/26/12 | 12/6/12 | \$13,460 | | \$13,460 |
| ENCOMPASS CHILD CARE | 12/13/12 | 1/9/13 | \$124,250 | | \$124,250 |

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| Agency | Contract Sent | Contract Returned | Original Contract Amount | Amdt #1 | Updated Contract Amount |
|--|---------------|-------------------|--------------------------|----------|-------------------------|
| ENGBERG AFH | 11/26/12 | 12/3/12 | \$39,216 | | \$39,216 |
| ETHAN HOUSE | 12/3/12 | 12/10/12 | \$142,462 | | \$142,462 |
| FAMILY SERVICE OF NORTHEAST WI, INC. | 1/24/13 | 2/4/13 | \$1,921,691 | | \$1,921,691 |
| FAMILY TRAINING PROGRAM | 12/13/12 | 12/19/12 | \$252,084 | | \$252,084 |
| FENLON AFH | 11/26/12 | 11/29/12 | \$42,657 | | \$42,657 |
| G & I OCHS INC. | 1/2/13 | 1/7/13 | \$1,906,847 | | \$1,906,847 |
| GAUGER AFH | 11/26/12 | 12/6/12 | \$32,148 | | \$32,148 |
| GJT LLC | 12/14/12 | 12/19/12 | \$30,000 | | \$30,000 |
| GOLDEN HOUSE | 12/13/12 | 1/9/13 | \$63,086 | | \$63,086 |
| GOLTZ J. AFH | 11/26/12 | 1/2/13 | \$23,472 | | \$23,472 |
| GONZALEZ AFH | 11/26/12 | 1/17/13 | \$76,966 | | \$76,966 |
| GOODWILL INDUSTRIES | 1/7/13 | 1/16/13 | \$98,825 | | \$98,825 |
| GOODWILL INDUSTRIES DBA BEYOND BOUND(AUTISM) | 1/2/13 | 1/9/13 | \$75,000 | \$0 | \$75,000 |
| GRACYALNY, SUE | 12/12/12 | 1/9/13 | \$70,000 | | \$70,000 |
| GREEN BAY TRANSIT COMMISSION | 2/13/13 | | \$217,406 | | \$217,406 |
| GREEN VALLEY ENTERPRISES INC | 12/14/12 | 1/10/13 | \$50,000 | | \$50,000 |
| GRONSETH AFH | 11/26/12 | 12/6/12 | \$43,848 | | \$43,848 |
| HARMONY LIVING CENTERS LLC | 12/12/12 | 2/7/13 | \$107,042 | | \$107,042 |
| HEAD AFH | 12/3/12 | 12/6/12 | \$77,582 | | \$77,582 |
| HELPING HANDS CAREGIVERS | 1/2/13 | 2/13/13 | \$341,088 | | \$341,088 |
| HIETPAS AFH | 11/26/12 | 12/3/12 | \$24,104 | | \$24,104 |
| HOEFT AFH | 11/26/12 | 12/10/12 | \$38,582 | | \$38,582 |
| HOME INSTEAD SENIOR CARE | 1/9/13 | 1/16/13 | \$322,226 | | \$322,226 |
| HOMES FOR INDEPENDENT LIVING | 12/19/12 | 1/24/13 | \$5,175,173 | | \$5,175,173 |
| IMPROVED LIVING SERVICES | 12/19/12 | 1/2/13 | \$746,970 | | \$746,970 |
| INFINITY CARE INC | 12/12/12 | 12/19/12 | \$383,290 | | \$383,290 |
| INNOVATIVE COUNSELING(AUTISM) | 12/12/12 | 2/4/13 | \$50,000 | | \$50,000 |
| INNOVATIVE SERVICES | 1/2/13 | 1/14/13 | \$13,847,375 | | \$13,847,375 |
| INTERIM HEALTHCARE STAFFING | 12/12/12 | | \$26,014 | | \$26,014 |
| J & DEE INC. | 12/19/12 | 1/3/13 | \$1,488,473 | | \$1,488,473 |
| KAKUK AFH | 11/26/12 | 1/7/13 | \$62,753 | | \$62,753 |
| KALISHEK AFH | 11/26/12 | 1/2/13 | \$48,692 | | \$48,692 |
| KCC FISCAL AGENT SERVICES | 12/13/12 | 1/3/13 | \$4,211,227 | \$0 | \$4,211,227 |
| KCC SERVICES INC | 12/13/12 | 1/3/13 | \$5,000 | | \$5,000 |
| KINDRED HEARTS | 12/12/12 | 1/2/13 | \$535,378 | | \$535,378 |
| KLAPPER AFH | 11/26/12 | 12/13/12 | \$23,760 | | \$23,760 |
| KLARKOWSKI AFH | 12/6/12 | 1/23/13 | \$22,044 | | \$22,044 |
| KLECZKA-VOGEL AFH | 11/26/12 | 12/3/12 | \$77,376 | | \$77,376 |
| KLEIN, DR. (AUTISM) | 12/12/12 | 12/17/12 | \$275,000 | \$0 | \$275,000 |
| KUNZ AFH | 11/29/12 | 12/3/12 | \$66,124 | | \$66,124 |
| KUSKE AFH | 11/26/12 | 12/6/12 | \$25,692 | \$14,371 | \$40,063 |
| LAMERS BUS LINES, INC. | 12/13/12 | 1/2/13 | \$740,681 | | \$740,681 |
| LANCASTER GARDENS | 12/12/12 | 1/7/13 | \$100,000 | | \$100,000 |
| LAURENT AFH | 11/29/12 | 12/6/12 | \$49,464 | | \$49,464 |
| LEVY AFH | 11/26/12 | 11/29/12 | \$18,096 | | \$18,096 |
| LISKA, JOANN | 12/13/12 | 1/7/13 | \$16,000 | | \$16,000 |
| LUTHERAN SOCIAL SERVICES | 12/19/12 | | \$866,849 | | \$866,849 |
| LUTHERAN SOCIAL SERVICES-HOMME | 12/3/12 | | \$91,330 | | \$91,330 |
| LYONS, KATHLEEN | 1/16/13 | | \$136,068 | | \$136,068 |
| MACHT VILLAGE PROGRAMS INC | 12/12/12 | 1/2/13 | \$80,000 | | \$80,000 |
| MALINSKI AFH | 12/3/12 | 12/6/12 | \$36,898 | | \$36,898 |
| MALONE AFH | 12/3/12 | 12/6/12 | \$25,656 | | \$25,656 |

| Agency | Contract Sent | Contract Returned | Original Contract Amount | Amdt #1 | Updated Contract Amount |
|--|---------------|-------------------|--------------------------|---------|-------------------------|
| MARATHON YOUTH SERVICES | 12/6/12 | | \$64,085 | | \$64,085 |
| MARLA VIST MANOR ASSISTED LIVING | 12/12/12 | 1/7/13 | \$118,997 | | \$118,997 |
| MARTIN AFH | 11/26/12 | 11/29/12 | \$18,621 | | \$18,621 |
| MATTHEWS SENIOR LIVING | | | | | \$0 |
| MCCORMICK MEMORIAL HOME | 12/12/12 | 1/3/13 | \$96,490 | | \$96,490 |
| MELOHN AFH | 11/26/12 | 12/3/12 | \$38,592 | | \$38,592 |
| MILQUETTE AFH | 11/26/12 | 12/3/12 | \$21,528 | | \$21,528 |
| MOMMAERTS RECEIVING HOME | 12/3/12 | 12/13/12 | \$28,281 | | \$28,281 |
| MYSTIC ACRES LLC | 12/19/12 | 1/7/13 | \$146,501 | | \$146,501 |
| MYSTIC CREEK LLC | 12/19/12 | 1/7/13 | \$103,728 | | \$103,728 |
| MYSTIC MEADOWS LLC | 12/19/12 | 1/7/13 | \$143,839 | | \$143,839 |
| NEMETZ AFH | 11/26/12 | 12/3/12 | \$53,456 | | \$53,456 |
| NEW COMMUNITY SHELTER INC | 12/13/12 | 1/9/13 | \$40,000 | | \$40,000 |
| NEW CURATIVE REHABILITATION | 12/19/12 | 1/9/13 | \$1,209,461 | | \$1,209,461 |
| NEW VISIONS TREATMENT HOMES OF WI, INC | 12/3/12 | 1/10/13 | \$39,163 | | \$39,163 |
| NEW VIEW INDUSTRIES | 1/7/13 | 2/11/13 | \$69,624 | | \$69,624 |
| NORTHWEST PASSAGE | 12/6/12 | 1/14/13 | \$83,976 | | \$83,976 |
| OPTIONS LAB INC | 12/13/12 | 1/7/13 | \$5,000 | | \$5,000 |
| OPTIONS TREATMENT | 12/19/12 | 1/2/13 | \$367,183 | | \$367,183 |
| ORLICH AFH | 12/19/12 | 1/7/13 | \$94,966 | | \$94,966 |
| OSTAPYUK AFH | 11/29/12 | 12/7/12 | \$45,072 | | \$45,072 |
| PANTZLAFF AFH | 11/29/12 | 1/7/13 | \$71,928 | | \$71,928 |
| PARAGON INDUSTRIES | 12/19/12 | 2/4/13 | \$813,804 | | \$813,804 |
| PARENT TEAM | 12/13/12 | 1/7/13 | \$78,240 | | \$78,240 |
| PARENTEAU AFH | 11/26/12 | 12/3/12 | \$41,964 | | \$41,964 |
| PARMENTIER AFH | 11/26/12 | 12/19/12 | \$80,900 | | \$80,900 |
| PATIENT PINES | 12/12/12 | 12/21/12 | \$60,000 | | \$60,000 |
| PNUMA HEALTH CARE | 1/2/13 | 1/7/13 | \$294,394 | | \$294,394 |
| PRODUCTIVE LIVING SYSTEMS | 12/19/12 | 2/13/13 | \$783,427 | | \$783,427 |
| RAVENWOOD BEHAVIORAL HEALTH | 1/15/13 | | \$100,982 | | \$100,982 |
| REBEKAH HAVEN | 1/2/13 | 1/10/13 | \$89,323 | | \$89,323 |
| REHAB RESOURCES | 12/12/12 | 1/2/13 | \$89,040 | | \$89,040 |
| REM-WISCONSIN II, INC. | 12/19/12 | 2/6/13 | \$1,732,848 | | \$1,732,848 |
| RESCARE WISCONSIN INC | 12/12/12 | 2/11/13 | \$20,539 | | \$20,539 |
| ST. VINCENT HOSPITAL | 12/19/12 | 1/10/13 | \$172,342 | | \$172,342 |
| SALDANA AFH | 11/26/12 | 1/7/13 | \$17,617 | | \$17,617 |
| SCHAUMBERG, LAURIE | 1/22/13 | 2/12/13 | \$15,000 | | \$15,000 |
| SCHULTZ AFH | 11/26/12 | 1/16/13 | \$104,220 | | \$104,220 |
| SELTZER AFH | 11/26/12 | 1/2/13 | \$23,076 | | \$23,076 |
| SKORCZEWSKI AFH | 11/26/12 | 12/2/12 | \$18,660 | | \$18,660 |
| SLAGHT AFH | 11/26/12 | 12/17/12 | \$46,676 | | \$46,676 |
| SMET AFH | 11/26/12 | 1/17/13 | \$52,481 | | \$52,481 |
| SOUTHERN HOME CARE SERVICES | 12/12/12 | 2/11/13 | \$57,365 | | \$57,365 |
| STARR/DINGER AFH | 11/28/12 | 12/10/12 | \$43,812 | | \$43,812 |
| STEVENS AFH | 11/26/12 | 12/3/12 | \$18,621 | | \$18,621 |
| TALBOT AFH | 11/26/12 | 12/3/12 | \$23,778 | | \$23,778 |
| TANZI AFH | 11/29/12 | 12/10/12 | \$84,442 | | \$84,442 |
| TIPLER AFH | 11/29/12 | 12/3/12 | \$61,080 | | \$61,080 |
| TREMPELEAU CO HEALTH CARE | 1/7/13 | 1/17/13 | \$758,935 | | \$758,935 |
| VALLEY PACKAGING INC. | 2/11/13 | | \$15,466 | | \$15,466 |
| VERBONCOUER AFH | 11/26/12 | 1/2/13 | \$69,934 | \$0 | \$69,934 |
| VILLA HOPE | | | | | \$0 |

| Agency | Contract Sent | Contract Returned | Original Contract Amount | Amdt #1 | Updated Contract Amount |
|--------------------------------|---------------|-------------------|--------------------------|----------|-------------------------|
| WARREN, JOHN MD | 1/9/13 | 1/16/13 | \$113,000 | | \$113,000 |
| WAUSAUKEE ENTERPRISES | 12/12/12 | 1/7/13 | \$26,489 | | \$26,489 |
| WEBER RECEIVING HOME | 12/3/12 | 12/10/12 | \$28,281 | | \$28,281 |
| WEYENBERG AFH | 11/26/12 | 12/6/12 | \$21,036 | | \$21,036 |
| WILLOWCREEK AFH | 1/24/13 | 1/28/13 | \$479,419 | | \$479,419 |
| WILLOWGLEN ACADEMY | 12/6/12 | 1/2/13 | \$9,528 | | \$9,528 |
| WISCONSIN EARLY AUTISM PROJECT | 12/12/12 | 12/21/12 | \$500,000 | \$0 | \$500,000 |
| YU AFH | 11/26/12 | 1/3/13 | \$16,786 | | \$16,786 |
| ZAMBON AFH | 11/26/12 | 12/3/12 | \$20,592 | | \$20,592 |
| ZIELKE, JON AFH | 11/26/12 | 1/10/13 | \$32,802 | | \$32,802 |
| ZIESMER AFH | 11/26/12 | 12/3/12 | \$77,580 | | \$77,580 |
| TOTAL | | | \$63,318,833 | \$15,727 | \$63,334,560 |
| | | | | | |
| 2013 Contracts Sent: 165 | | | | | |
| 2013 Contracts Returned: 151 | | | | | |

TO: Human Service Committee Members

FROM: Jill Rowland
Contract & Provider Relations Manager

DATE: February 19, 2013

| REQUEST FOR NEW NON-CONTINUOUS VENDOR | | | |
|--|-----------------------|----------------|---------------|
| VENDOR | SERVICES | DATE REQUESTED | DATE APPROVED |
| Travelodge of Green Bay | Services | 1-8-13 | |
| Detrie Construction Inc. | Rent/Services | 1-22-13 | |
| Northern Guardianship & Financial Inc. | Guardianship Services | 1-24-13 | |
| BRING IT! Errands & Delivery | Supportive Home Care | 1-24-13 | |
| Treu, Jennifer | Respite | 1-24-13 | |
| Compass Counseling Wausau | Counseling | 1-29-13 | |
| J.K. Flooring, LLC | Services | 1-30-13 | |
| Advocates for Independent Living II, LLC | Services | 2-5-13 | |
| Miller, Sandra K | Respite | 2-7-13 | |



ADRC SUMMARY REPORT

Fiscal Year to Date 12/31/12
Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|------------------------------|--|-----------------------|-------------------|-----------------------|----------------------------|---------------|-----------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 900 - ADRC | | | | | | | | | | | |
| Department 093 - ADRC | | | | | | | | | | | |
| | REVENUE | | | | | | | | | | |
| 4100 | General Property Taxes | 890,149.00 | .00 | 890,149.00 | .00 | .00 | .00 | 890,150.00 | (1.00) | 100 | 936,797.00 |
| 4301 | Federal Grant | | | | | | | | | | |
| 4301.OPC | Federal Grant Options Counseling | 13,276.00 | .00 | 13,276.00 | .00 | .00 | .00 | 13,276.00 | .00 | 100 | 13,276.00 |
| 4301.IIIB | Federal Grant Title IIIB | 165,489.00 | .00 | 165,489.00 | .00 | .00 | .00 | 169,376.00 | (3,887.00) | 102 | 165,190.00 |
| 4301.IIID | Federal Grant Title IIID | 11,887.00 | .00 | 11,887.00 | .00 | .00 | .00 | 12,032.00 | (145.00) | 101 | 11,920.00 |
| 4301.IIIE | Federal Grant Title IIIE | 80,493.00 | .00 | 80,493.00 | .00 | .00 | .00 | 84,150.00 | (3,657.00) | 105 | 80,394.00 |
| 4301.IIIMIS | Federal Grant MMIS | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 6,600.00 |
| 4301.NSIP | Federal Grant Nutrition Service Incentive Prog | 79,079.00 | .00 | 79,079.00 | .00 | .00 | .00 | 69,123.00 | 9,956.00 | 87 | 107,926.00 |
| 4301.SHIP | Federal Grant State Health Insurance Program | 3,800.00 | .00 | 3,800.00 | .00 | .00 | .00 | 3,800.00 | .00 | 100 | .00 |
| 4301.EBSMA | Federal Grant Elderly Benefits Specialist MA | 25,000.00 | .00 | 25,000.00 | 7,437.00 | .00 | .00 | 68,233.00 | (43,233.00) | 273 | 29,564.00 |
| 4301.IIIC1 | Federal Grant Title IIIC-1 | 374,204.00 | .00 | 374,204.00 | .00 | .00 | .00 | 376,396.00 | (2,192.00) | 101 | 374,323.00 |
| 4301.IIIC2 | Federal Grant Title IIIC-2 | 128,221.00 | .00 | 128,221.00 | .00 | .00 | .00 | 129,731.00 | (1,510.00) | 101 | 128,052.00 |
| 4301.MIPPA | Federal Grant Medicare Improvement for Patient | 12,000.00 | .00 | 12,000.00 | .00 | .00 | .00 | 14,937.00 | (2,937.00) | 124 | 17,734.00 |
| 4301.ADRDMA | Federal Grant ADRC - MA | 762,916.00 | .00 | 762,916.00 | 107,891.00 | .00 | .00 | 872,633.00 | (109,717.00) | 114 | 773,167.00 |
| | 4301 - Federal Grant Totals | \$1,656,365.00 | \$0.00 | \$1,656,365.00 | \$115,328.00 | \$0.00 | \$1,813,687.00 | \$1,813,687.00 | (\$157,322.00) | 109% | \$1,708,146.00 |
| 4302 | State Grant | | | | | | | | | | |
| 4302 | State Grant | .00 | .00 | .00 | .00 | .00 | .00 | 1,489.32 | (1,489.32) | +++ | 2,940.00 |
| 4302.EBS | State Grant Elderly Benefits Specialist | 33,438.00 | .00 | 33,438.00 | .00 | .00 | .00 | 33,438.00 | .00 | 100 | 33,437.00 |
| 4302.MED | State Grant Medicare Part D | 15,223.00 | .00 | 15,223.00 | .00 | .00 | .00 | 13,112.00 | 2,111.00 | 86 | 15,223.00 |
| 4302.SCS | State Grant Senior Community Services | 12,709.00 | .00 | 12,709.00 | .00 | .00 | .00 | 12,709.00 | .00 | 100 | 12,709.00 |
| 4302.ADRDC | State Grant ADRC Grant | 1,377,498.00 | .00 | 1,377,498.00 | .00 | .00 | .00 | 1,377,498.00 | .00 | 100 | 1,377,498.00 |
| 4302.FALL | State Grant Falls Prevention | .00 | .00 | .00 | .00 | .00 | .00 | 12,439.00 | (12,439.00) | +++ | 1,053.39 |
| 4302.AFCSP | State Grant Alzheimer's Family and Caregiver | 84,590.00 | .00 | 84,590.00 | .00 | .00 | .00 | 84,590.00 | .00 | 100 | 84,590.00 |
| 4302.TRANS | State Grant Transportation s85.21 | 474,781.00 | .00 | 474,781.00 | .00 | .00 | .00 | 476,570.00 | (1,789.00) | 100 | 474,781.00 |
| 4302.COPDM | State Grant Home Delivered Meals | 63,432.00 | .00 | 63,432.00 | 4,509.27 | .00 | .00 | 65,230.23 | (1,798.23) | 103 | 67,986.60 |
| | 4302 - State Grant Totals | \$2,061,671.00 | \$0.00 | \$2,061,671.00 | \$4,509.27 | \$0.00 | \$2,077,075.55 | \$2,077,075.55 | (\$15,404.55) | 101% | \$2,070,217.99 |
| 4309 | Other Grant Revenue | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 57,142.00 |
| 4600 | Charges and Fees | | | | | | | | | | |
| 4600 | Charges and Fees | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 958.80 |
| 4600.100 | Charges and Fees Caregiver Classes | .00 | .00 | .00 | .00 | .00 | .00 | 95.00 | (95.00) | +++ | 100.00 |
| 4600.200 | Charges and Fees Senior Classes | 18,000.00 | .00 | 18,000.00 | 341.01 | .00 | .00 | 5,836.36 | 12,163.64 | 32 | 7,837.43 |
| 4600.210 | Charges and Fees Day Trips | .00 | .00 | .00 | 290.00 | .00 | .00 | 10,425.00 | (10,425.00) | +++ | 7,509.00 |
| 4600.230 | Charges and Fees Exercise Room | .00 | .00 | .00 | 9.00 | .00 | .00 | 220.87 | (220.87) | +++ | 322.48 |
| 4600.240 | Charges and Fees Advertising | .00 | .00 | .00 | .00 | .00 | .00 | 3,549.00 | (3,549.00) | +++ | 1,430.03 |
| 4600.250 | Charges and Fees Newsletter | .00 | .00 | .00 | 230.00 | .00 | .00 | 3,430.00 | (3,430.00) | +++ | 3,774.00 |
| 4600.500 | Charges and Fees Prevention | 8,569.00 | .00 | 8,569.00 | 567.06 | .00 | .00 | 4,213.05 | 4,355.95 | 49 | 4,454.40 |
| 4600.600 | Charges and Fees Driver Escort | 3,000.00 | .00 | 3,000.00 | 32.75 | .00 | .00 | 1,284.50 | 1,715.50 | 43 | 2,688.50 |
| 4600.610 | Charges and Fees In-home Worker | .00 | .00 | .00 | 24.00 | .00 | .00 | 749.00 | (749.00) | +++ | 504.00 |



ADRC SUMMARY REPORT

Fiscal Year to Date 12/31/12

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|------------------------------|---|-----------------------|-------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 900 - ADRC | | | | | | | | | | |
| Department 093 - ADRC | | | | | | | | | | |
| REVENUE | | | | | | | | | | |
| Charges and Fees | | | | | | | | | | |
| 4600 | Charges and Fees Community Service | | | | | | | | | |
| 4600.700 | | 3,500.00 | .00 | 3,500.00 | 350.00 | .00 | 13,690.00 | (10,190.00) | 391 | 5,417.50 |
| | 4600 - Charges and Fees Totals | \$33,069.00 | \$0.00 | \$33,069.00 | \$1,843.82 | \$0.00 | \$43,492.78 | (\$10,423.78) | 132% | \$34,996.14 |
| Sales | | | | | | | | | | |
| 4601 | Sales | | | | | | | | | |
| 4601.300 | Sales | .00 | .00 | .00 | .00 | .00 | 385.00 | (385.00) | +++ | 270.00 |
| 4601.500 | Sales Vending | .00 | .00 | .00 | 29.50 | .00 | 1,012.91 | (1,012.91) | +++ | 613.48 |
| 4601.800 | Sales Raffle | .00 | .00 | .00 | 39.50 | .00 | 330.50 | (330.50) | +++ | 622.50 |
| | 4601 - Sales Totals | \$0.00 | \$0.00 | \$0.00 | .00 | .00 | 12.00 | (12.00) | +++ | 165.00 |
| Miscellaneous | | | | | | | | | | |
| 4900 | Miscellaneous | | | | | | | | | |
| 4900.100 | Miscellaneous | 4,500.00 | .00 | 4,500.00 | 16.20 | .00 | 192.88 | 4,307.12 | 4 | 1,807.86 |
| 4900.200 | Miscellaneous Soda/Recycled Paper | 4,500.00 | .00 | 4,500.00 | 104.00 | .00 | 1,121.85 | 3,378.15 | 25 | 1,616.10 |
| 4900.300 | Miscellaneous Copy Machine | .00 | .00 | .00 | 3.70 | .00 | 28.10 | (28.10) | +++ | 112.15 |
| 4900.400 | Miscellaneous Parking Revenue | .00 | .00 | .00 | 7.50 | .00 | 172.50 | (172.50) | +++ | .00 |
| | 4900 - Miscellaneous Totals | \$9,000.00 | \$0.00 | \$9,000.00 | \$131.40 | \$0.00 | \$2,115.33 | \$6,884.67 | 24% | \$3,536.11 |
| Donations | | | | | | | | | | |
| 4901 | Donations | | | | | | | | | |
| 4901.100 | Donations General | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 2,166.00 |
| 4901.110 | Donations Memorial/Restricted | .00 | .00 | .00 | 1,134.00 | .00 | 3,518.94 | (3,518.94) | +++ | 1,117.00 |
| 4901.200 | Donations Coffee | .00 | .00 | .00 | 11,600.00 | .00 | 19,395.00 | (19,395.00) | +++ | 45,520.00 |
| 4901.300 | Donations Housing Units | .00 | .00 | .00 | 38.68 | .00 | 875.32 | (875.32) | +++ | 1,388.38 |
| 4901.310 | Donations Participants-Congregate Meals | .00 | .00 | .00 | 3,092.14 | .00 | 11,370.52 | (11,370.52) | +++ | 20,587.25 |
| 4901.330 | Donations Building | 119,301.00 | .00 | 119,301.00 | 2,581.14 | .00 | 36,061.17 | 83,239.83 | 30 | 41,728.57 |
| 4901.410 | Donations Medical Equipment | 2,000.00 | .00 | 2,000.00 | 96.00 | .00 | 2,815.22 | (815.22) | 141 | 1,660.00 |
| 4901.520 | Donations Home Delivered Meals | .00 | .00 | .00 | 15.00 | .00 | 1,952.88 | (1,952.88) | +++ | 469.00 |
| | 4901 - Donations Totals | 164,751.00 | \$0.00 | 164,751.00 | 17,964.07 | \$0.00 | 227,932.27 | (63,181.27) | 138 | 244,708.47 |
| | 4901 - Donations Totals | \$286,052.00 | \$0.00 | \$286,052.00 | \$36,521.03 | \$0.00 | \$303,921.32 | (\$17,869.32) | 106% | \$359,344.67 |
| In-kind Services | | | | | | | | | | |
| 4903 | In-kind Services | | | | | | | | | |
| 4903.IIIB | In-kind Services In-kind Services III-B | .00 | .00 | .00 | 24,249.66 | .00 | 69,011.09 | (69,011.09) | +++ | 90,107.22 |
| 4903.IIIC1 | In-kind Services III-C-1 Cong | .00 | .00 | .00 | 13,521.87 | .00 | 68,220.15 | (68,220.15) | +++ | 120,932.57 |
| 4903.IIIC2 | In-kind Services III-C-2 | .00 | .00 | .00 | 37,804.12 | .00 | 108,155.73 | (108,155.73) | +++ | 103,016.63 |
| 4903.IIIEC | In-kind Services III-E-Chore | .00 | .00 | .00 | 3,268.97 | .00 | 9,986.78 | (9,986.78) | +++ | 14,736.36 |
| 4903.IIIEH | In-kind Services III-E Homemaker | .00 | .00 | .00 | 7,976.28 | .00 | 24,367.69 | (24,367.69) | +++ | 35,956.74 |
| 4903.IIIEP | In-kind Services III-E Personal Care | .00 | .00 | .00 | 1,830.62 | .00 | 5,592.58 | (5,592.58) | +++ | 8,252.37 |
| | 4903 - In-kind Services Totals | \$0.00 | \$0.00 | \$0.00 | \$88,651.52 | \$0.00 | \$285,334.02 | (\$285,334.02) | +++ | \$373,001.89 |
| 4905 | Interest | 3,000.00 | .00 | 3,000.00 | 66.07 | .00 | 1,591.09 | 1,408.91 | 53 | 3,651.58 |
| | REVENUE TOTALS | \$4,939,306.00 | \$0.00 | \$4,939,306.00 | \$247,120.11 | \$0.00 | \$5,419,107.50 | (\$479,801.50) | 110% | \$5,548,504.36 |



ADRC SUMMARY REPORT

Fiscal Year to Date 12/31/12
Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | YTD Transactions | Budget - YTD Transactions | % used/Rec'd | Prior Year YTD |
|--|---|----------------|-------------------|----------------|----------------------------|--------------|------------------|------------------|---------------------------|--------------|----------------|
| Fund 900 - ADRC | | | | | | | | | | | |
| Department 093 - ADRC | | | | | | | | | | | |
| EXPENSE | | | | | | | | | | | |
| 5100 | Regular Earnings | 1,964,061.00 | 2,837.00 | 1,966,898.00 | 149,201.97 | .00 | 1,686,170.14 | 1,686,170.14 | 280,727.86 | 86 | 1,875,744.00 |
| 5102 | Paid Leave Earnings | | | | | | | | | | |
| 5102 | Paid Leave Earnings | .00 | .00 | .00 | 44,242.57 | .00 | 242,501.07 | 242,501.07 | (242,501.07) | +++ | 14,581.71 |
| 5102.100 | Paid Leave Earnings Reimbursement | .00 | .00 | .00 | .00 | .00 | (3,484.51) | (3,484.51) | 3,484.51 | +++ | .00 |
| 5102.999 | Paid Leave Earnings Accrual | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 39,463.82 |
| 5102 - Paid Leave Earnings Totals | | | | | | | | | | | |
| | | \$0.00 | \$0.00 | \$0.00 | \$44,242.57 | \$0.00 | \$239,016.56 | \$239,016.56 | (\$239,016.56) | +++ | \$54,045.53 |
| 5103 | Premium | .00 | .00 | .00 | .00 | .00 | 672.01 | 672.01 | (672.01) | +++ | .00 |
| 5110 | Fringe Benefits | | | | | | | | | | |
| 5110.100 | Fringe Benefits FICA | 134,136.00 | 873.00 | 135,009.00 | 13,612.29 | .00 | 135,224.08 | 135,224.08 | (215.08) | 100 | 145,800.83 |
| 5110.110 | Fringe Benefits Unemployment Compensation | .00 | 6,308.00 | 6,308.00 | 859.94 | .00 | 12,844.21 | 12,844.21 | (6,536.21) | 204 | 344.40 |
| 5110.200 | Fringe Benefits Health Insurance | 456,752.00 | .00 | 456,752.00 | 38,652.89 | .00 | 426,150.53 | 426,150.53 | 30,601.47 | 93 | 401,127.18 |
| 5110.210 | Fringe Benefits Dental Insurance | 34,989.00 | .00 | 34,989.00 | 3,015.78 | .00 | 34,244.55 | 34,244.55 | 744.45 | 98 | 32,042.44 |
| 5110.215 | Fringe Benefits Vision | 4,287.00 | .00 | 4,287.00 | .00 | .00 | .00 | .00 | 4,287.00 | 0 | 16.89 |
| 5110.220 | Fringe Benefits Life Insurance | 1,830.00 | .00 | 1,830.00 | 86.20 | .00 | 717.52 | 717.52 | 1,112.48 | 39 | 3,369.05 |
| 5110.230 | Fringe Benefits LT disability insurance | 6,607.00 | .00 | 6,607.00 | 576.15 | .00 | 6,602.52 | 6,602.52 | 4.48 | 100 | 7,253.37 |
| 5110.300 | Fringe Benefits Retirement | 146,981.00 | 913.00 | 147,894.00 | 14,341.41 | .00 | 138,676.91 | 138,676.91 | 9,217.09 | 94 | 132,811.87 |
| 5110 - Fringe Benefits Totals | | | | | | | | | | | |
| | | \$785,582.00 | \$8,094.00 | \$793,676.00 | \$71,144.66 | \$0.00 | \$754,460.32 | \$754,460.32 | \$39,215.68 | 95% | \$722,766.03 |
| 5300 | Supplies | | | | | | | | | | |
| 5300 | Supplies | 2,930.00 | 2,000.00 | 4,930.00 | 329.94 | .00 | 6,742.31 | 6,742.31 | (1,812.31) | 137 | 4,394.66 |
| 5300.001 | Supplies Office | 16,000.00 | .00 | 16,000.00 | 1,822.50 | .00 | 11,256.90 | 11,256.90 | 4,743.10 | 70 | 14,795.21 |
| 5300.002 | Supplies Kitchen | 30,310.00 | .00 | 30,310.00 | 2,426.98 | .00 | 28,519.92 | 28,519.92 | 1,790.08 | 94 | 28,874.77 |
| 5300.004 | Supplies Postage | 19,380.00 | .00 | 19,380.00 | 3,406.21 | .00 | 16,864.88 | 16,864.88 | 2,515.12 | 87 | 19,028.82 |
| 5300.100 | Supplies Caregiver | .00 | 3,446.00 | 3,446.00 | .00 | .00 | 500.00 | 500.00 | 2,946.00 | 15 | 478.76 |
| 5300.200 | Supplies Program Operations | 18,000.00 | (3,000.00) | 15,000.00 | 907.78 | .00 | 8,220.01 | 8,220.01 | 6,779.99 | 55 | 2,746.53 |
| 5300.400 | Supplies Equipment | .00 | .00 | .00 | 668.27 | .00 | 1,137.25 | 1,137.25 | (1,137.25) | +++ | 1,816.95 |
| 5300.410 | Supplies Medical Equipment | .00 | .00 | .00 | .00 | .00 | 288.00 | 288.00 | (3,591.10) | +++ | .00 |
| 5300.500 | Supplies Seroogys | .00 | .00 | .00 | .00 | .00 | 284.93 | 284.93 | (284.93) | +++ | .00 |
| 5300.510 | Supplies Prevention | .00 | .00 | .00 | 69.51 | .00 | 2,436.95 | 2,436.95 | (2,436.95) | +++ | .00 |
| 5300.600 | Supplies Obligated | .00 | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 5300 - Supplies Totals | | | | | | | | | | | |
| | | \$86,620.00 | \$2,446.00 | \$89,066.00 | \$9,631.19 | \$0.00 | \$79,842.25 | \$79,842.25 | \$9,223.75 | 90% | \$72,423.70 |
| 5304 | Printing | 3,053.00 | .00 | 3,053.00 | .00 | .00 | 3,554.51 | 3,554.51 | (501.51) | 116 | 3,945.55 |
| 5305 | Dues and Memberships | 2,747.00 | .00 | 2,747.00 | .00 | .00 | 1,197.68 | 1,197.68 | 1,549.32 | 44 | 1,885.76 |
| 5306 | Maintenance Agreement | | | | | | | | | | |
| 5306 | Maintenance Agreement | .00 | 4,592.00 | 4,592.00 | .00 | .00 | 4,168.58 | 4,168.58 | 423.42 | 91 | 6,664.59 |
| 5306.100 | Maintenance Agreement Software | 16,787.00 | 1,008.00 | 17,795.00 | 285.37 | .00 | 16,887.39 | 16,887.39 | 897.61 | 95 | 19,923.84 |
| 5306 - Maintenance Agreement Totals | | | | | | | | | | | |
| | | \$16,787.00 | \$5,600.00 | \$22,387.00 | \$285.37 | \$0.00 | \$21,065.97 | \$21,065.97 | \$1,321.03 | 94% | \$26,588.43 |
| 5307 | Repairs and Maintenance | | | | | | | | | | |
| 5307.300 | Repairs and Maintenance Buildings | 18,662.00 | .00 | 18,662.00 | 93.93 | .00 | 21,244.73 | 21,244.73 | (2,582.73) | 114 | 38,311.73 |



ADRC SUMMARY REPORT

Fiscal Year to Date 12/31/12

Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|--|--|----------------|-------------------|----------------|----------------------------|--------------|------------------|---------------------------|---------------|----------------|
| Fund 900 - ADRC | | | | | | | | | | |
| Department 093 - ADRC | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| Repairs and Maintenance | | | | | | | | | | |
| 5307 | Repairs and Maintenance Atrium | .00 | .00 | .00 | 130.22 | .00 | 1,857.64 | (1,857.64) | +++ | 1,562.64 |
| 5307.301 | Repairs and Maintenance Equipment | 17,115.00 | (12,600.00) | 4,515.00 | 487.11 | .00 | 2,895.75 | 1,619.25 | 64 | 1,105.33 |
| 5307.400 | Repairs and Maintenance Board Approved | .00 | 8,672.00 | 8,672.00 | 2,106.02 | .00 | 15,891.10 | (7,219.10) | 183 | .00 |
| 5307.900 | Repairs and Maintenance Totals | \$35,777.00 | (\$3,928.00) | \$31,849.00 | \$2,817.28 | \$0.00 | \$41,889.22 | (\$10,040.22) | 132% | \$40,979.70 |
| 5311 | Marketing | 2,000.00 | .00 | 2,000.00 | 335.14 | .00 | 1,763.74 | 236.26 | 88 | 1,372.14 |
| 5313 | Recruitment | 2,000.00 | .00 | 2,000.00 | .00 | .00 | 702.35 | 1,297.65 | 35 | 617.59 |
| 5314 | Background Check | .00 | .00 | .00 | .00 | .00 | 160.00 | (160.00) | +++ | 440.00 |
| 5320 | Rental | 12,240.00 | .00 | 12,240.00 | 754.00 | .00 | 10,920.00 | 1,320.00 | 89 | 11,544.00 |
| 5330 | Books, Periodicals, subscriptions | 3,000.00 | .00 | 3,000.00 | 405.98 | .00 | 2,873.33 | 126.67 | 96 | 5,709.16 |
| 5331 | Newsletter | 3,000.00 | .00 | 3,000.00 | .00 | .00 | 10.00 | 2,990.00 | 0 | 105.33 |
| 5340 | Travel | 8,715.00 | .00 | 8,715.00 | 381.50 | .00 | 7,808.24 | 906.76 | 90 | 8,102.52 |
| Training | | | | | | | | | | |
| 5341 | Training | 12,035.00 | .00 | 12,035.00 | 447.28 | .00 | 7,531.02 | 4,503.98 | 63 | 10,450.38 |
| 5341.100 | Training Caregiver | .00 | .00 | .00 | .00 | .00 | 444.78 | (444.78) | +++ | .00 |
| 5341 - Training Totals | | | | | | | | | | |
| 5342 | Conference | \$12,035.00 | \$0.00 | \$12,035.00 | \$447.28 | \$0.00 | \$7,975.80 | \$4,059.20 | 66% | \$10,450.38 |
| 5366 | Volunteer Expense | .00 | .00 | .00 | .00 | .00 | 65.00 | (65.00) | +++ | 254.00 |
| 5366.110 | Volunteer Expense Mileage | 2,000.00 | .00 | 2,000.00 | 49.87 | .00 | 1,519.03 | 480.97 | 76 | 873.09 |
| 5366.110 | Volunteer Expense Totals | 31,264.00 | .00 | 31,264.00 | 2,860.44 | .00 | 30,244.20 | 1,019.80 | 97 | 34,433.68 |
| 5367 | Wellness | \$33,264.00 | \$0.00 | \$33,264.00 | \$2,910.31 | \$0.00 | \$31,763.23 | \$1,500.77 | 95% | \$35,306.77 |
| 5368 | Support Group | .00 | .00 | .00 | 77.53 | .00 | 517.38 | (517.38) | +++ | 561.27 |
| 5368.100 | Support Group Caregiver | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 191.58 |
| 5368 - Support Group Totals | | | | | | | | | | |
| 5369 | Community Service | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | +++ | \$191.58 |
| 5369.300 | Community Service Incentive | .00 | .00 | .00 | .00 | .00 | 1,600.00 | (1,600.00) | +++ | 1,200.00 |
| 5369 - Community Service Totals | | | | | | | | | | |
| 5390 | Miscellaneous | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$1,600.00 | (\$1,600.00) | +++ | \$1,200.00 |
| 5390 | Miscellaneous | 9,700.00 | .00 | 9,700.00 | .00 | .00 | 973.92 | 8,726.08 | 10 | 1,651.10 |
| 5390.100 | Miscellaneous Soda | .00 | .00 | .00 | 90.00 | .00 | 1,346.00 | (1,346.00) | +++ | 1,020.80 |
| 5390.200 | Miscellaneous Coffee | .00 | .00 | .00 | 175.00 | .00 | 3,057.18 | (3,057.18) | +++ | 2,740.36 |
| 5390.300 | Miscellaneous Vending | .00 | .00 | .00 | .00 | .00 | 419.08 | (419.08) | +++ | 415.94 |
| 5390.400 | Miscellaneous Training | .00 | .00 | .00 | .00 | .00 | 531.00 | (531.00) | +++ | 132.97 |
| 5390 - Miscellaneous Totals | | | | | | | | | | |
| 5392 | Service Fees | \$9,700.00 | \$0.00 | \$9,700.00 | \$265.00 | \$0.00 | \$6,327.18 | \$3,372.82 | 65% | \$5,961.17 |
| 5395 | Equipment - nonoutlay | 4,500.00 | .00 | 4,500.00 | 238.48 | .00 | 3,809.28 | 690.72 | 85 | 3,997.21 |
| 5395 | Equipment - nonoutlay | 7,500.00 | .00 | 7,500.00 | .00 | .00 | 3,843.41 | 3,656.59 | 51 | 13,719.68 |



ADRC SUMMARY REPORT

Fiscal Year to Date 12/31/12
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| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/Rec'd | Prior Year YTD |
|------------------------------|---|---------------------|--------------------|---------------------|----------------------------|---------------|---------------------|---------------------------|--------------|---------------------|
| Fund 900 - ADRC | | | | | | | | | | |
| Department 093 - ADRC | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 5395 | Equipment - nonoutlay | | | | | | | | | |
| 5395.410 | Equipment - nonoutlay Medical | .00 | .00 | .00 | 236.88 | .00 | 457.08 | (457.08) | +++ | 2,982.38 |
| 5395.420 | Equipment - nonoutlay Technology | 5,303.00 | .00 | 5,303.00 | .00 | .00 | 3,348.58 | 1,954.42 | 63 | 5,630.99 |
| 5395.900 | Equipment - nonoutlay Board Approved | .00 | 8,769.00 | 8,769.00 | 4,632.00 | .00 | 14,245.10 | (5,476.10) | 162 | 186,819.42 |
| | 5395 - Equipment - nonoutlay Totals | \$12,803.00 | \$8,769.00 | \$21,572.00 | \$4,868.88 | \$0.00 | \$21,894.17 | (\$322.17) | 101% | \$209,152.47 |
| 5410 | Insurance | | | | | | | | | |
| 5410.105 | Insurance Volunteer | 3,600.00 | .00 | 3,600.00 | .00 | .00 | 2,085.30 | 1,514.70 | 58 | 2,242.90 |
| 5410.110 | Insurance 331 S Adams | .00 | .00 | .00 | .00 | .00 | 1,288.00 | (1,288.00) | +++ | .00 |
| 5410.115 | Insurance 403 (B) Liability | .00 | .00 | .00 | .00 | .00 | 166.67 | (166.67) | +++ | .00 |
| | 5410 - Insurance Totals | \$3,600.00 | \$0.00 | \$3,600.00 | \$0.00 | \$0.00 | \$3,539.97 | \$60.03 | 98% | \$2,242.90 |
| 5500 | Utilities | 36,472.00 | .00 | 36,472.00 | 2,124.11 | .00 | 25,038.13 | 11,433.87 | 69 | 27,413.40 |
| 5505 | Telephone | 4,150.00 | .00 | 4,150.00 | 114.00 | .00 | 2,371.62 | 1,778.38 | 57 | 1,939.53 |
| 5600 | Indirect Cost | 95,831.00 | .00 | 95,831.00 | .00 | .00 | 95,828.00 | 3.00 | 100 | 123,864.24 |
| 5601 | County Services | | | | | | | | | |
| 5601.100 | County Services Information Services | 134,871.00 | .00 | 134,871.00 | .00 | .00 | 134,866.00 | 5.00 | 100 | 130,290.80 |
| 5601.200 | County Services Insurance | 11,529.00 | .00 | 11,529.00 | .00 | .00 | 11,534.00 | (5.00) | 100 | 9,017.50 |
| 5601.500 | County Services Facilities | 17,147.00 | .00 | 17,147.00 | .00 | .00 | 17,150.00 | (3.00) | 100 | 15,000.00 |
| | 5601 - County Services Totals | \$163,547.00 | \$0.00 | \$163,547.00 | \$0.00 | \$0.00 | \$163,550.00 | (\$3.00) | 100% | \$154,308.30 |
| 5700 | Contracted Services | | | | | | | | | |
| 5700 | Contracted Services | 26,793.00 | (26,793.00) | .00 | .00 | .00 | .00 | .00 | +++ | .00 |
| 5700.080 | Contracted Services Temp Agencies | .00 | .00 | .00 | .00 | .00 | 4,461.60 | (4,461.60) | +++ | .00 |
| 5700.400 | Contracted Services Curative Site Manager | .00 | 26,793.00 | 26,793.00 | (212.00) | .00 | 26,793.00 | .00 | 100 | 29,460.00 |
| 5700.110 | Contracted Services DePere Site Manager | 28,716.00 | .00 | 28,716.00 | .00 | .00 | 24,061.12 | 4,654.88 | 84 | 31,881.59 |
| 5700.200 | Contracted Services Senior Aide | 7,500.00 | .00 | 7,500.00 | 1,500.00 | .00 | 7,071.00 | 429.00 | 94 | 7,200.00 |
| 5700.210 | Contracted Services Day Trips | .00 | .00 | .00 | .00 | .00 | 5,750.13 | (5,750.13) | +++ | 7,492.28 |
| 5700.300 | Contracted Services Veterans Programming | 7,000.00 | .00 | 7,000.00 | 472.58 | .00 | 3,190.28 | 3,809.72 | 46 | 5,745.65 |
| 5700.400 | Contracted Services MIPPA | .00 | .00 | .00 | .00 | .00 | 1,957.73 | (1,957.73) | +++ | 5,653.49 |
| 5700.410 | Contracted Services SHIP | 3,800.00 | .00 | 3,800.00 | .00 | .00 | .00 | 3,800.00 | 0 | 53.28 |
| 5700.500 | Contracted Services Falls Prevention | .00 | .00 | .00 | .00 | .00 | 1,672.19 | (1,672.19) | +++ | 20,815.34 |
| 5700.600 | Contracted Services Older Americans Program | 357,614.00 | 11,928.00 | 369,542.00 | 23,544.00 | .00 | 357,614.00 | 11,928.00 | 97 | 364,440.00 |
| 5700.700 | Contracted Services Options Counseling | 13,276.00 | .00 | 13,276.00 | .00 | .00 | 3,110.84 | 10,165.16 | 23 | 1,277.71 |
| | 5700 - Contracted Services Totals | \$444,699.00 | \$11,928.00 | \$456,627.00 | \$25,304.58 | \$0.00 | \$435,681.89 | \$20,945.11 | 95% | \$474,019.34 |
| 5701 | Transportation | | | | | | | | | |
| 5701.001 | Transportation Management | .00 | .00 | .00 | 29.50 | .00 | 389.84 | (389.84) | +++ | 695.92 |
| 5701.100 | Transportation Red Cross | 307,021.00 | .00 | 307,021.00 | 25,585.00 | .00 | 307,020.00 | 1.00 | 100 | 304,320.00 |
| 5701.200 | Transportation Curative | 190,593.00 | (11,928.00) | 178,665.00 | 24,584.00 | .00 | 190,585.00 | (11,920.00) | 107 | 181,092.00 |
| 5701.300 | Transportation Dept of Human Services | 61,551.00 | .00 | 61,551.00 | 32,097.00 | .00 | 61,551.00 | .00 | 100 | 61,551.00 |
| 5701.500 | Transportation Salvation Army | 9,900.00 | .00 | 9,900.00 | .00 | .00 | 9,900.00 | .00 | 100 | 10,000.00 |



ADRC SUMMARY REPORT

Fiscal Year to Date 12/31/12
Include Rollup Account and Rollup to Account

| Account | Account Description | Adopted Budget | Budget Amendments | Amended Budget | Current Month Transactions | YTD Encumbrances | YTD Transactions | Budget - YTD Transactions | % used/ Rec'd | Prior Year YTD |
|-------------------------------------|--|-----------------------|----------------------|-----------------------|----------------------------|------------------|-----------------------|---------------------------|---------------|-----------------------|
| Fund 900 - ADRC | | | | | | | | | | |
| Department 093 - ADRC | | | | | | | | | | |
| EXPENSE | | | | | | | | | | |
| 5701 | Transportation | | | | | | | | | |
| 5701.600 | Transportation Driver Escort | 12,000.00 | .00 | 12,000.00 | 549.96 | .00 | 4,515.43 | 7,484.57 | 38 | 8,081.75 |
| 5701.700 | Transportation Oneida | 3,600.00 | .00 | 3,600.00 | .00 | .00 | 3,600.00 | .00 | 100 | 3,600.00 |
| | 5701 - Transportation Totals | \$584,665.00 | (\$11,938.00) | \$572,727.00 | \$82,845.46 | \$0.00 | \$577,561.27 | (\$4,824.27) | 101% | \$569,340.67 |
| 5714 | Accounting and Auditing | 9,400.00 | .00 | 9,400.00 | .00 | .00 | 9,163.50 | 236.50 | 97 | 9,050.00 |
| 5725 | Food Service | 592,800.00 | .00 | 592,800.00 | 31,766.52 | .00 | 410,474.53 | 182,325.47 | 69 | 552,813.30 |
| 5751 | Administrative Fees | | | | | | | | | |
| 5751.001 | Administrative Fees Miscellaneous | 1,258.00 | .00 | 1,258.00 | 131.00 | .00 | 1,570.52 | (312.52) | 125 | 845.00 |
| | 5751 - Administrative Fees Totals | \$1,258.00 | \$0.00 | \$1,258.00 | \$131.00 | \$0.00 | \$1,570.52 | (\$312.52) | 125% | \$845.00 |
| 5784 | Interpreter Services | 3,000.00 | .00 | 3,000.00 | 114.55 | .00 | 840.91 | 2,159.09 | 28 | 1,686.28 |
| 5803 | Donated Items | | | | | | | | | |
| 5803.100 | Donated Items Personnel | .00 | .00 | .00 | 11,525.15 | .00 | 25,129.65 | (25,129.65) | +++ | 33,210.00 |
| 5803.110 | Donated Items Mileage | .00 | .00 | .00 | 2,297.25 | .00 | 7,831.55 | (7,831.55) | +++ | 11,584.69 |
| 5803.300 | Donated Items Rent | .00 | .00 | .00 | 3,500.00 | .00 | 14,000.00 | (14,000.00) | +++ | 14,000.00 |
| 5803.500 | Donated Items Nutrition Congregate | .00 | .00 | .00 | 11,911.87 | .00 | 57,803.70 | (57,803.70) | +++ | 95,915.67 |
| 5803.510 | Donated Items Nutrition HDW | .00 | .00 | .00 | 33,616.87 | .00 | 96,740.63 | (96,740.63) | +++ | 107,116.84 |
| 5803.700 | Donated Items Title III-E | .00 | .00 | .00 | 13,075.87 | .00 | 39,947.05 | (39,947.05) | +++ | 58,945.47 |
| 5803.900 | Donated Items Other | .00 | .00 | .00 | 12,724.51 | .00 | 43,881.44 | (43,881.44) | +++ | 52,229.22 |
| | 5803 - Donated Items Totals | \$0.00 | \$0.00 | \$0.00 | \$88,651.52 | \$0.00 | \$285,334.02 | (\$285,334.02) | +++ | \$373,001.89 |
| 5850 | Contribution | 2,000.00 | .00 | 2,000.00 | 475.62 | .00 | 2,013.29 | (13.29) | 101 | 1,355.01 |
| 5905 | Lease Payments | .00 | 7,000.00 | 7,000.00 | .00 | .00 | 6,413.00 | 587.00 | 92 | 4,854.00 |
| 6000 | Depreciation | .00 | .00 | .00 | 91,788.80 | .00 | 91,788.80 | (91,788.80) | +++ | 101,313.11 |
| 6190 | Disposal on fixed asset | .00 | .00 | .00 | .00 | .00 | .00 | .00 | +++ | 18,849.81 |
| | EXPENSE TOTALS | \$4,939,306.00 | \$30,818.00 | \$4,970,124.00 | \$611,323.30 | \$0.00 | \$5,037,227.81 | (\$67,103.81) | 101% | \$5,510,241.07 |
| Department 093 - ADRC Totals | | | | | | | | | | |
| | | \$0.00 | (\$30,818.00) | (\$30,818.00) | (\$364,203.19) | \$0.00 | \$381,879.69 | (\$412,697.69) | -1239% | \$38,263.29 |
| Fund 900 - ADRC Totals | | | | | | | | | | |
| | | 4,939,306.00 | .00 | 4,939,306.00 | 247,120.11 | .00 | 5,419,107.50 | (479,801.50) | 110 | 5,548,504.36 |
| | REVENUE TOTALS | 4,939,306.00 | 30,818.00 | 4,970,124.00 | 611,323.30 | .00 | 5,037,227.81 | (67,103.81) | 101 | 5,510,241.07 |
| | EXPENSE TOTALS | \$0.00 | (\$30,818.00) | (\$30,818.00) | (\$364,203.19) | \$0.00 | \$381,879.69 | (\$412,697.69) | | \$38,263.29 |
| Grand Totals | | | | | | | | | | |
| | | 4,939,306.00 | .00 | 4,939,306.00 | 247,120.11 | .00 | 5,419,107.50 | (479,801.50) | 110 | 5,548,504.36 |
| | REVENUE TOTALS | 4,939,306.00 | 30,818.00 | 4,970,124.00 | 611,323.30 | .00 | 5,037,227.81 | (67,103.81) | 101 | 5,510,241.07 |
| | EXPENSE TOTALS | \$0.00 | (\$30,818.00) | (\$30,818.00) | (\$364,203.19) | \$0.00 | \$381,879.69 | (\$412,697.69) | | \$38,263.29 |